

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JULY 26, 2016

PRESENT: Mayor Stacy Pascoe (absent)

Council Members: Earl Beattie (Mayor Pro-Tem), Jeff Kelley, Kim Westergard, and Adam French

Police Chief:	Rod Mohler
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Scott Williams
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: BJ Driscoll

Mayor Pro-Tem Beattie opened the meeting at 7:30 p.m.

Jeff moved, Adam seconded to approve the following consent agenda:

Minutes of July 12, 2016

Approval of June Expenditures

Approval of June Overall Budget & Treasurer's Rpt.

Building Permits:

Rob Hall - fence

A roll call vote was taken: Earl - aye, Kim – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Louise Street from Searle Hart and Associates presented the audit for fiscal year 2014-2015. She said she is giving a clean opinion, and the city's books are kept well. Mrs. Street said we have met the new requirement of GASB, and the MD&A is done which makes the audit a little easier to understand. She presented graphs of each fund balance and explained each section of the audit. Jeff moved, Kim seconded to accept the 2014-2015 audit as presented. Approved unanimously.

Breanne Servos from the Shelley Pioneer asked if the city is prepared for any power outages. Jeff said he is working with Scott Reese to obtain a generator that will provide power to the wells in the case of a lengthy power outage.

Kim moved, Adam seconded to approve the following business licenses:

Desi's Custom Cakes Sugar Art School – 221 S. Emerson

Shanda Duffin/Lularoeglam – 1035 Rimrock Canyon

Approved unanimously.

Scott said at the last council meeting they discussed registration software for the sports programs and swimming lessons. He said this software will allow everyone to sign up at their convenience. He said it will simplify the registration process.

Scott said this will not cost the city anything; the users will have to pay a fee to use the registration program. Scott said the company would like a two year commitment, however we could discontinue use of the program if people do not utilize it. Adam moved, Kim seconded to approve the use of this software upon recommendation of the city attorney once he has reviewed the contract. Approved unanimously.

Justin said the city has a 1965 Smith Air Compressor that has been replaced and he would like to have this declared as surplus property. He said the Shelley School District would like to purchase it for \$500. Kim moved, Jeff seconded to declare the Smith Air Compressor Vin #28948-R-14-HH as surplus property and to sell it to the Shelley School District for \$500. Approved unanimously.

Justin presented bids for three street projects:

Spruce Street – HK Contractors - \$69,769.77, Asphalt Maintenance - \$73,955.00, and 3H - \$76,526.50

Birch Street – HK Contractors - \$38,034.15, Asphalt Maintenance - \$43,316.00, and 3H - \$41,717.50

North Park Avenue – HK Contractors - \$49,995.75, Asphalt Maintenance - \$52,495.00, and 3H - \$54,837.50.

HK Contractors were low bid on all three projects. Jeff moved, Adam seconded to award the contracts for all three projects to H-K Contractors. Approved unanimously.

Justin said he would like to do some skin patching on some of the streets that are being seal coated. He said this would clean up all of the highs and lows before seal coating. He will be working with HK Contractors on this project also.

Sandy said Jed Young has purchased some property near Ag Parts and the existing Hidden Treasures building on North State Street. Max Ririe has originally started platting this property as a commercial subdivision, but it was never finished. Mr. Young would like to carry on with platting the property, but in the meantime he would like to construct another building on the property. Sandy said the Mayor had her draft a document outlining what obligations Mr. Young will have in regards to construction on his property since all four divisions have been used. The document stated if he sold any other pieces of his property prior to subdividing, there would not be any building permits issued for that property. Also, he would be required to place a thirty foot paved driveway and parking lots if any other buildings were constructed after this first building. He will need to rezone the property if he intends to sell retail out of the proposed building and if construction occurs prior to rezoning, he does so at his own risk. Also there are no city sewer services available to this property so he will need to access an existing private septic system on the premises. Jeff suggested that if Mr. Young is going to pursue platting of the property, that he contacts surrounding property owners to see if a second access can be established, and if the Railroad might allow another access easement to the Highway. Jeff said he will approach the surrounding owners and talk to Mr. Young. He said ITD is willing to pay for the entire approach. Adam moved, Jeff seconded to ratify the approval of this

document, and allow access to the exiting septic system for Jed Young/Wholesale Unlimited. Approved unanimously.

The Council determined that the Annual Employee City Picnic will be held August 25, 2016, at 6:00 p.m. at the Pillsbury Park.

The Council set a work meeting to discuss the fiscal year 2015 – 2016 budget on August 9, 2016 at 6:00 p.m.

BJ said the training for the P&Z Members went very well. He asked if there was any feedback, and hoped the information he presented was helpful. Earl said the members appreciated the time he took to explain the procedures to them.

Sandy said the Kong Khamone property case is set for sentencing. She said if Mr. Khamone completes cleaning up his property before sentencing the case will be dismissed, if not he will be sentenced, and the city will have to continue citing him until the property is cleaned up.

Sandy said she will have some information regarding health insurance, COL, rates, etc. for the budget workshop on the 9th.

Scott said all is going well at the pool. Earl asked about the floors, and Justin said they painted and added ground walnut shells to the paint to add traction. Kim suggested looking at ropes, buoys, toys, etc. that might be on end of season sale. Kim said school is starting a week later than usual, and wondered if they would still be using the pool. Scott said he talked to Pam today and she will be contacting the school regarding this matter.

Justin said the crew has been working on the water lines and patching the streets. He said all is going well.

Justin said the ITD Coalition meeting was held last week. He said the city is trying to get the State to do something with condition of Highway 91. The State said they don't have the funds, but we are on top of the list and the work will probably be in 2019. Justin said it may be beneficial for the citizens to contact ITD and complain about the potholes in the highway. He said Chris Peirsol of ITD was understanding, and said if they get more money they may be able to do the work sooner. Justin said in 2020-2021 they are supposed to widen Highway 91.

Rod said all is going well in the Police Department. He said the new hire will be starting next week.

Adam said he has been working with Liz Garcia regarding a Farmer's Market. He said they are going to try and have one on August 6th. Adam said Ms. Garcia will be carrying all of the liability insurance and a license for the Market. Therefore, each vendor will not need an itinerant business license.

Adam said he will be working with Sandy on the budget, and said the audit went very well.

Kim said during the next Tree Committee meeting they will be picking a "Yard of the Year". She said no businesses have been nominated yet.

Jeff said he met with Jan Rogers of REDI and there still is lot of things that need to be worked on. He said we have great potential for businesses relocating to this valley.

Jeff said he went to the IDWR meeting, and up to this point everything has been done on water calls. He said they are looking at creating a Groundwater Management District. He said this is under research at this time, but if it comes to fruition it creates a lot of authority to that Management District.

Jeff said he will need all of the signatures for the creation of a Recreation District by August 12, 2016. He said he has been going door to door, but this takes a lot of time. Earl suggested speaking with the Sr. Citizens group.

Adjourned: 9:07 p.m.

APPROVED:  ATTEST: 