

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

NOVEMBER 23, 2021

PRESENT: Mayor Stacy Pascoe (Zoom)

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief:	Rod Mohler
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Jeff Kelley

Adam French opened the meeting at 7:30 p.m.

Jeff moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on November 09, 2021

Approval of October Expenditures

Approval of October Overall Budget & Treasurer's Rpt.

Approval of Building Permits:

none

A roll call vote was taken: Jeff – aye, Adam – aye, Kim – aye, and Leif – aye.

Approved unanimously.

The Mayor and Council continued their deliberation regarding the Fox Crossing Subdivision. Adam said he thinks it would be in the best interest to have a work meeting with the developer. Leif agreed and thought it would be beneficial. Jeff and Kim agreed. Jeff suggested rather than a work meeting, that the meeting be held with the Mayor, Leif, Department Heads, Fire Chief, City Engineer, and School Superintendent. Leif moved, Kim seconded to table the deliberation for the Fox Crossing Subdivision until December 14, 2021. Approved unanimously.

Rick Hihath has requested that 498 E. Center be rezoned to Multi-Family Residential. Mr. Hihath owns the property which is currently zoned as Heavy Commercial which was zoned that way for storage units to be built. This property is on the southeast corner of an apartment complex. Sandy said the Planning and Zoning held a public hearing, and there were two in attendance in favor of the rezone. Leif moved, Jeff seconded to rezone 498 E. Center as Multi-Family Residential based on the surrounding area being surrounded by the same zoning. Approved unanimously.

Sandy said the amendments to Title Ten were sent to the Planning and Zoning Commission to consider adding the RE setbacks and lot sizes to section 10-8-2 of the city code. The amendments have already been approved some time ago, this would just add them to a multi-zone chart. The hearing was held and the Planning and Zoning Commission recommend to approve the amendment. Kim moved, Leif seconded to approve the amendment to 10-8-2 adding the RE regulations to the chart. Approved unanimously.

Leif moved, Kim seconded to approve the attached business licenses for 2022. Approved unanimously.

Adam said he received the contract for the K-9 unit from Golden Valley Natural. BJ review the contract and Golden Valley would like to be named as second insured through the city insurance. Sandy said she contacted ICRMP and they said this is not allowed pursuant to the Idaho Constitution. She said ICRMP said they would be happy to review the contract also. Adam said he will get back to Golden Valley and let them know. BJ discussed the contract further. Rod said he will follow up with the current expenses. Jeff moved, Leif seconded to move forward with the agreement with Golden Valley Natural regarding the K-9 unit pending the outcome of the review of the contract by ICRMP. A roll call vote was taken: Kim – aye, Adam – aye, Jeff – aye, and Leif – aye. Approved unanimously.

Kim moved, Leif seconded to cancel the Council meeting scheduled for December 28, 2021, due to the holidays. Approved unanimously.

At the last council meeting the issue of the four way stop on Bluebird and Hummingbird was tabled. It was being considered whether or not to remove the four way stop and make it a two way stop. Justin said he reviewed the intersection and felt the signs should be left as is. He said Hummingbird is a longer street and without the stop sign it make it quite a long straight shot. Rod said he gets a lot of complaints for speeding in that area and felt it will be worse if we take the signs down. Leif moved, Kim seconded to leave the four way stop as is. Approved unanimously.

At the last council meeting the issue of a new street light on North Park was tabled. Justin said he contacted Rocky Mountain Power but has been unable to meet with a representative yet to see if there if the capability to put a light there. Justin said he will continue to work with Rocky Mountain Power on this matter. Leif moved, Kim seconded to table this matter until more information can be obtained. Approved unanimously.

Sandy said that John Rigoulet contacted her and said he would contact the Cedars about access through there property for his property that he purchased from the American Legion. If the Cedars would allow access, he could apply for a variance to access his property from and easement rather than private property. Sandy will wait to hear from Mr. Rigoulet before placing this back on the agenda.

Sandy said she thinks during the budget workshop we briefly discussed adding a pool certification to our payroll certification schedule, however she did not have it listed. She said the Recreation Director must test every five years and maintain that certification to operate the pool. Kim moved, Leif seconded to add Pool certifications to the payroll scale at \$50 per month. Approved unanimously.

Justin said Knife River finally got a clean sample today from the water line extending from Well #5 to West Fir Street. He said they will be backfilling and finishing up. The Mayor and Council discussed the length of time and the problems regarding this project. The Board decided in the future, we should have an engineer on site on all of the projects.

Leif said Resolution 21-11, Capital Improvement Plan, Sign Management Plan and Pavement Management Plan are needed to be approved and signed so they can be submitted with the grant application. Forsgren needs these documents to pursue the grant to improve West Fir Street. Leif moved, Kim seconded to adopt Resolution 21-11 stating the Shelley Transportation Improvements Plan was updated in the year 2021 with the attached five-year Capital improvements document, as well as the corresponding pavement and sign management plans. to pursue the grant application for the Fir Street improvements. Approved unanimously.

Sandy presented information regarding hearings that Bingham County will be holding that they have sent to the city for comments.

1. Deverle Wattenbarger – 35 lot subdivision
2. West River Farms – Rezone from A to RA for future residential development.
3. Yesco – Illuminate Billboard
4. Cedar Creek Wind – Conditional Use for placement of turbines.

On items 3 and 4 the Mayor and Council had no concerns or comments.

Regarding West River Farms and Wattenbarger, the Mayor and Council were concerned about urban sprawl. Jeff said he has talked to one of the Commissioner and Fire Chief about this and he is going to draft a letter to set up a round table to discuss it. Jeff felt we should invite the Commissioner, Fire Chief, Schools, Farmers, large land owners, etc. The Mayor and Council have no problem with people developing their land, but the county needs to look at road and traffic. Randy Adam said he is concerned about the number of homes going in. He said they all have well with no fire hydrants, and he is also concerned about the number of entrances. Jeff said he is trying to do this in the best interest of everyone and not trying to expand Shelley or control it. The Mayor and Council directed Sandy to comment on Wattenbarger and West River Farms that the city is concerned about the road egress, fire protection, water availability and the impact to schools.

Adam said he has not received any information back from Bingham County regarding the North Bingham County Park.

Sandy discussed the holiday work schedule for the city office. It was determined that for Thanksgiving, City Hall would be open Monday and Tuesday from 8:00 to 5:30, and on Wednesday from 8:00 until noon. The office will be closed on Thursday and Friday. For Christmas the office will be open Monday through Wednesday from 8:00 until 5:30 and on Thursday from 8:30 until noon with a luncheon for the employees at noon. The office will be closed on Friday. For New Years the office will be open Monday through Wednesday from 8:00 until 5:30 and on Thursday from 8:30 until noon. The office will be closed on Friday.

Sandy said Jeff had suggested contacting Manwaring Website Solutions for our email and our website. She said they are working on both issues, and she appreciates Jeff so much for this information.

Mikel was not in attendance but left an update regarding his department. Sandy said the Jr. Jazz practices have started and are going well; the schools have been great to work with. The jerseys have been ordered and is now working on the game schedules. She said the Mayors Youth Council has decided for their

December project to make wooden snowmen again to hand out . The Mayor's youth Council will be helping with the Chili Cook Off on Friday. Sandy said the pool is finely 100% winterized. He thanked the city crew for all their help this last season.

Justin said he has used the camera to review the Parks Subdivision and is looks good. He said they are working on the curbing and the streets. Justin said the grass seed and the starter will be done on the walking path next week. He said there are a few sprinklers that will have to be fixed next spring.

Justin said he is still waiting for new parts for the Hawk light. He said there was an ordering issue.

Justin said the Christmas lights are up. He said a bench was placed in honor of Ethan Johnson at the Skate Park. He said it looks very nice.

Justin said Austin Mohler will be on workman's compensation due to a finger injury. He got his fingers caught in the street sweeper. He said Austin had surgery on his hand and will be off work for a few weeks.

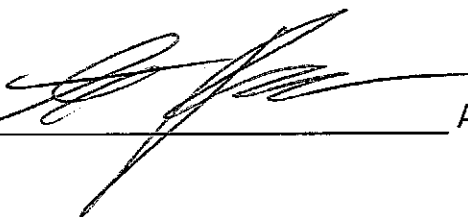
Rod said he will have two names to present for new hires at the next council meeting.

Jeff said he need the petitions back by the fourth of December for the formation of a Sewer District. He said he really needs the forms asap to be placed on the spreadsheet. Jeff said there are also some consent forms that need signed by those owning over five acres.

Leif said he is concerned about the construction equipment at the construction site of Eastern Idaho Credit Union. Rod said he will work with the contractor to get the equipment moved.

Adjourned: 8:57 p.m.

APPROVE: _____



ATTEST: _____



CITY OF SHELLEY BUSINESS LICENSE APPLICATIONS

SUBMITTED November 23, 2021
FOR 2022

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
<u>GENERAL LICENSES:</u>		
<u>NEW: \$25</u>		
<u>RENEW: \$5</u>		
TJ Auto Detailing	230 S State St	Auto Detailing
River Valley Dental	371 W Fir St	Dental Office
Kelley Real Restate Appraisers	174 E Center St	Real Estate Appraisers
Community Pioneer	174 E Center St	Publications and Online Services
Elemental Taekwondo	170 S Spud Alley	Martial Arts School
Stone Ridge Dental	295 Anderson Rd	Dental Clinic
Adrenaline Performance	606 N State St	Auto Repair and Accessories Sales
Shelley Veterinary Hospital	614 N State St	Veterinary Clinic
Doug's Meats	909 S State St	Wholesale Meat Sales
Mr. Pizza	164 S State St	Restaurant
Carlisle Custom Woods	270 #A S Spud Alley	Sales of Stairwells, Doors, Moldings etc
Bingham Memorial Family Medicine	275 W Locust St	Medical Clinic
Sew Fun Quilting	132 E Maple St	Retail
E.E Beard and Co	181 W Pine St	Retail
Hair it is and Tanning 2	118 S Emerson Ave	Hair and Tanning Salon
BEST	414 S Park Ave	Educational services and Technology Consultant
Subway	532 N State St	Restaurant
Protech Fence co	518 N State St	Vinyl fence and Services
Jenco76	216 Birch St	Mailing and Printing
Shelley Eyecare	524 N State St	Optometry
ABC Supply Co Inc	570 N State St	Wholesale Distribution Of Building Materials
Look Electronic Service LLC	359 S Milton Ave	Electronic Repair
Wedding And Party Exchange	230 W Pine St	Party Decor Rentals

TOTAL LICENSES: 23