

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 24, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard (absent), Adam French, and Leif Watson

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll
City Building Insp/Plann.:	Jordon Johnson (absent)

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Mayor Pascoe

The meeting was opened at 7:40 p.m.

Jeff moved, Leif seconded to approve the following consent agenda:

Approval of the Minutes of the Council Meeting on January 10, 2023

Approval of December Expenditures

Approval of December Overall Budget & Treasurer's Rpt.

First Quarter Finance Report

Building Permits:

Robert Clements	-	accessory building
JJ Builders	-	remodel

A roll call vote was taken: Jeff – aye, Leif – aye, and Adam – aye. Approved three in favor, one absent.

Mike Robbins – Kimberly Pines Subdivision

Mr. Robbins provided a cost estimate for the street improvements to South Milton which would provide access to his proposed subdivision known as Kimberly Estates. The construction cost for the street only is \$116,580; this does not include fire hydrants, street lights, curb and gutter, etc. Mr. Robbins also provided a copy of city code 7-1-4 and 10-16-7A(4) regarding the connection to existing curb, gutter and sidewalk, and the option of a swale design for storm water drainage which both must be considered and approved by the council. Mr. Robbins said since there are only four lots in the subdivision it is cost prohibitive to construct the required improvements. He said he would like to do a swale design to handle the storm water. He said there are no curb, gutter or sidewalks on either side of his proposed development and that area will probably not be developed for quite a few years. Jeff moved, Adam seconded to approve a swale design for storm water for the Kimberly Pines Subdivision being developed by Mike Robbins and he will not be regulated to install curb and gutter under 7-1-4. However, he intends to install sidewalks. Approved three in favor, one absent.

Shelley Supporter of the Arts

Tasha Beard, Co-Chair of Shelley Supporter of the Arts wanted to talk to the Council about the improvements to Centennial Park. First Ms. Beard wanted to

discuss some statistics regarding the aesthetics in public spaces and what bring people to it. She said SSOA has donated over \$10,000 to the community. They have raised \$17,000 for Centennial Park. Ms. Beard said they have reached out to the city engineers as instructed to help with the design but have not heard back. She said SSOA need to use this money or it has to be returned to the grant source. Ms. Beard said they have a commitment to Shelley, but they need to know where the Council stands on this. She said they have estimated 14 million dollars is needed to improve all of the city parks running down to the North Bingham County Park. However, these improvements will be done in phases. She said the first phase is \$250,000 to improve the fountain area. The money was going to be used for design but they could use the money for signage if they need to. Adam said he feels he's okay to move forward, but cannot commit those funds right now. Leif said he is on board and agrees with Adam. Leif said he felt they should have made the city aware about the engineers not returning their calls. Jacqueline said they need the city to be on board for demolition, sprinkler systems, etc.; the work the city can provide. Adam said he is on board to use the funding to draw up the plans. Justin suggested we have another meeting with the engineer to talk about what the funds and labor will be spent on. The Council felt we should move forward with this project. A meeting was planned to be held along with the regular planning meeting on the first Wednesday of the month; February 1, 2023, at noon at City Hall.

Title Ten Amendments

The Planning and Zoning Commission held a public hearing on January 17, 2023 to discuss amending Title Ten 10-8-2 regarding the measuring point for setbacks and 10-17-2 C(5) regarding the maximum length of eaves. On both amendments the P&Z Commission recommended approval to the Council. Leif moved, Adam seconded to amend the city code under 10-8-2 to amend the setback measuring point as the building foundation. Also, to amend city code under 10-17-2 C(5) to a maximum eave length of twenty-four inches. Approved two in favor, Jeff opposed, motion carries.

Donation of Land for City Parks

Adam said he spoke with Lorin Croft regarding his desire to donate a subdivision lot to the city to be used as a park. Adam said he told Mr. Croft that the city could not give any commitment on when or how the park would be developed. He said the land cannot be given back to the donor, etc. Adam said Mr. Croft said he is okay with that and would only like a receipt for the value of the lot. Adam asked if the city wants to take on the maintenance of this land until it can be developed. Mayor Pascoe said he is concerned about a lot of weeds and even if the city knocks them down once or twice a year we will still probably receive complaints since it is within a subdivision. He said the city already has the storm retention lots that are in each subdivision. Mayor Pascoe said he would like to spend the city's money in other places. Justin said the park would be a great idea but there are pros and cons. He said in this instance there isn't much room to park vehicles for those wanting to use the park. He said this is very thoughtful of Mr. Croft to donate this land, however it will cost about \$15,000 to \$20,000 to put sod and sprinklers in. This will also need to have the sidewalk finished around the lot. Dallan Jolley said he thinks it a great idea and great that someone is donating it to the city. Adam and Jeff said they are in favor of accepting the donation. Jeff moved, Adam seconded to accept the donation from Lorin Croft for the lot in

Sunset Vista Subdivision without any conditions placed upon said donation.
Approved unanimously.

Citizen Comments

Dallin Jolley said he is glad to see positive things happening. He said he watched the 24 x 24 garage take a turn. Mr. Jolley said he is concerned because the monthly billing for homes is suppose to be an impact fee. The monthly fee is charged when the connection fees are paid for water and sewer. Mr. Jolley said it took somebody with money and who lives outside of the city to get the garage ordinance changed. He asked if there has been a study done to project impact fees and growth. He said he doesn't feel they should be billed for something that is not being used. Sandy clarified that the monthly billing for water and sewer begin when the connection fees are paid so those fees help maintain the system. Mayor Pascoe said we are partners with EIRSD and they are charging \$584 as a surcharge to pay for chemical. Mr. Jolley said and impact fee should be based on the data and show where all the money is being spent. He said he doesn't feel this is right; it's a mess and should be corrected. Mr. Jolley said he just wants a reason regarding the impact fees that are collected monthly.

Telephone System

Sandy said the telephone system at City Hall has become obsolete. She said it has been hacked and the only way to fix it at this point is to dial an account code every time a phone call is placed. She said she got some quotes to upgrade our system. Option one is to purchase all of the equipment and own it on site. The cost is \$7815 and a monthly fee of \$148. Option two is to purchase the handsets for \$2226 and all other equipment will be off site with a monthly fee of \$380. Option three is to lease everything at a monthly cost of \$452 and the handsets will be upgraded every three to five years. Sandy said with option two and three if the power goes out, we will still have telephones working. The Mayor and Council felt we should move forward with Option two. Sandy will look for funding so the upgrade can be done this year.

Business License Renewal

Adam moved, Leif seconded to approve the attached list of business licenses for renewal for 2023. Approved three in favor, one absent.

Employment Contract

This was tabled until further notification by Justin.

Public Works Employment

Justin presented the name of Austin Szerszen as who he would like to hire for the Public Works Department. He said Mr. Szerszen has a Class A CDL and has experience. Justin said he would be a good asset to the city. Leif moved, Jeff seconded to hire Austin Szerszen at entry level with a twelve-month probationary period. Approved three in favor, one absent.

Attorney Reports

BJ thanked everyone for his appointment at the last meeting. He also thanked the city and each of us for the flowers and the friendship shown to him and his family with his Mom's passing. BJ said he appreciates everyone.

City Hall Reports

Nothing Reported

Recreation Department Reports

Mikel said all of the recreation programs are going great.

Building Inspector Reports

Nothing Reported.

Public Works Department Reports

Justin said he is still looking for a new backhoe. He said the crew has been busy working on shaving the ice on the streets since the weather has warmed up a bit. Justin said the Motor Grader is down right now. He said they are working from scratch to repair it since the parts are obsolete. Justin said he has been working with Forsgren on the water and sewer FPS's. He said Jordon is in Boise attending classes for his Building Inspector certification.

Police Department Reports

Chad said there has been a bit of a quiet lull since the holidays. He said there is a Driving Task Force coming up this weekend.

Council Reports

Adam said the Recreation District Board has been formed. He said they will be moving forward with lots of ideas.

Mayor Pascoe said a pump has been installed by the farm so we can get water to Heritage Park. He said he is still in the process of working on the irrigation ditch project. He said this needs to be done before spring.

Mayor Pascoe said he got to go talk to Mr. Rigby's second grade class about city government. He said they discussed the different departments of the city and it was a pleasure.

Mayor Pascoe said he appreciates all of the Departments and their staff.

Adjourned: 9:15 p.m.

APPROVE: _____



ATTEST: _____



Building Permits

1-24 / 2-14

Date	Owner/Contractor	Address	Type	Permit #	Valuation	Permit Fee
2-6-2023	MDS Homes	641 Glacier Ave.	Single Family Plan Change	SF23003	62,000	263.50
2-2-2023	Rick Hihath	498 E. Center A&B	Multi Family	MFS22330	554,000	3,116.75

City of Shelley

Business License Applications

New Application/ Renewal Application	Date Submitted	Expire Date	Business Name	Address	Business Type	License Type	Amount	Comments
Renewal	1/13/2023	12/31/2023	Shelley Veterinary Hospital	614 N State	Veterinary Medicine	General	\$ 5.00	
Renewal	1/17/2023	12/31/2023	Look Electronic Services LLC	359 S Milton Ave	Electronic Repair	General	\$ 5.00	
Renewal	1/18/2023	12/31/2023	Rustic Home Co LLC	198 S State St	Retail	General	\$ 5.00	
Renewal	1/19/2023	12/31/2023	Mick's Home Cooking	398 S State	Restaurant	General	\$ 5.00	
Renewal	1/23/2023	12/31/2023	Treats and Such Ice Cream Bus	739 E 1550 N	Ice Cream Truck	General	\$ 20.00	
Renewal	1/23/2023	12/31/2023	Edward Jones	124 S State St, Suite B	Financial Planning	General	\$ 5.00	
Renewal	1/23/2023	12/31/2023	Amonara Creations	148 S State	Tattoo/Perching/Barber	General	\$ 5.00	
Renewal	1/23/2023	12/31/2023	Fatboy Burgers	380 E Center St	Burger Food Truck/Trailer	General	\$ 20.00	