

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MARCH 26, 2024

PRESENT: Mayor Stacy Pascoe

Council Members: Kim Westergard , Jeff Kelley, Don West, Dallin Jolley

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
Assist. City Clerk:	Lisa Ybarra
City Attorney:	BJ Driscoll
City Building Insp/Planner:	Jordon Johnson

PLEDGE OF ALLEGIANCE: Sandy Gaydusek

PRAYER: Mayor Pascoe

The meeting was opened at 7:30 p.m.

Kim moved, Jeff seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on March 12, 2024

Approval of February Expenditures

Approval of February Overall Budget and Treasurer's Rpt.

Approval of Building Permits:

Clifton Koon	- accessory building
Wright Roofing	- re-roof

A roll call vote was taken: Jeff – aye, Kim – aye, Don – aye, and Dallin – aye.
Approved unanimously.

Annex and Rezone – Boye/Frongner/Murphy

Sandy said the Planning and Zoning Commission held a public hearing on March 19, 2024 to consider annexing and rezoning three parcels of property owned by Lori Boye, Liz Murphy, and Becky Frongner. These properties are being considered for annexation due to a new water main line being installed running from Sunset Vista Subdivision which the city incurred the expense of approximately \$15,000. There was no testimony given at the public hearing. The P&Z Commission recommended approval of the annexation and rezone to a Residential Agricultural zone. Kim moved, Dallin seconded to annex the Boye/Frongner/Murphy properties with the zoning designation of Residential Agricultural based on the P&Z recommendation and the prior consent to annexation given by all three property owners. Approved unanimously.

The Parks Subdivision #2 – Amend Plat Size

Derek Dye presented a map that shows the reduction of the number of lots in Division Two of the Parks Subdivision. Mr. Dye said this proposal is because there are a limited number of ERU's available through EIRSD, and the cost since EIRSD now requires payment of all connections at the time the final plat is signed. The Planning and Zoning Commission considered this matter and recommend approval of the amended final plat. This will reduce the number of lots in Division

Two to 48. Jeff moved, Don seconded to approve the amended final plat as presented for Division Two of The Parks Subdivision. Approved unanimously.

Amend Ordinance for Green Space Regulations

Sandy said the Planning and Zoning Commission held a public hearing on March 19, 2024, to consider amending the ordinance pertaining to open/green space in subdivisions. This hearing was continued so the P&Z could obtain more information to base how the size of green space would be set. The commission and several attendees discussed various ways, but wondered if the retention ponds could be expanded and used as the green space. The hearing will resume on April 16, 2024. Don moved, Kim second to table this issue until the P&Z is able to give their recommendation. Approved unanimously.

Business Licenses

Kim moved, Jeff seconded to approve 2024 business licenses for:

Wedding & Party Exchange - 230 W. Pine St.

Alpine Acres Assisted Living - 183 W. Oak St.

Approved unanimously.

Subdivision Regulation Amendments

Sandy said she and Jordon reviewed the subdivision ordinance and thought maybe some of the sections should be amended to be uniform and provide clarity. There are some sections that refer to when construction can commence and when the final plat should be recorded. Jordon said we should also add a section that addresses a requirement of water pressure and the PSI needed. Sandy asked the Mayor and Council to review this so it can be discussed further at a future meeting. Kim moved, Jeff seconded to table this item until it can be reviewed further. Approved unanimously

Historical Park Entrance

Justin said he meet with Jacqui Sullivan, Joan Winston, and Scott Reese regarding the entrance of the park and if it needed to be moved. Justin said there is an easement with Bingham County and the same entrance should be used. He said however, there will be more fence posts added as well as a jack fence. Justin said the County was great to work with. He said some signage will be made, and the County is willing to pay for half of it. He said it should only cost about \$500. Justin said they also came up with some ideas to control the traffic.

Generator Purchase

Justin said he talked to Scott at the Fire Department, and there does not appear to be any grant money to help with the cost of generators, but he will continue to seek grants. Justin said he will continue to get bids for generators for the lift stations and the wells. Jeff moved, Kim seconded to table this matter. Approved unanimously.

Department Head Reports

Sandy said she received the appraisal back for the nine feet of property that the city has been requested to sell. She said the appraisal came in at \$3000 but she is waiting for an official amount of the appraisal price then she will publish for the acceptance of bids.

Lisa thanked everyone for their help in explaining the procedures in the city.

Mikel said soccer should be running in a few weeks.

Mikel said Sandy talked to the MYAC group and explained what took place at the last council meeting. He said the MYAC members would like to visit the water tank and see how it works. Sandy said there is some liability if they climb up the ladder to the top of the tank. Mike said the group is also working on various service projects.

Mikel said he will be attending a parks conference the first week of April in Lewiston.

Jordon said EIRSD is working on funding the second phase of their improvement project. He said they are hoping to start the project in late fall. Jordon said Brad Higley, one of the EIRSD Board members will be resigning effective May 1st.

Justin said he is still working to get information for the street improvements for this year.

Justin said the Hawk Light has been repaired. He said we will pass the cost onto the insurance company of the responsible party for the damage. Justin said the light has been moved back from the street, so hopefully it won't be damaged in the future.

Justin said Ascension Padilla has passed his test for his CDL. He said both new employees now has their CDL's.

Justin presented a map he received from Fybercom regarding the work they will be doing in the city this spring. He said this is mostly for information in case any of the residents inquire of what they are doing.

Justin said the area where the water line broke on Fir and Highway 91 will be patched in another week or two.

Justin said he and Jason will be attending a IRWA Conference next week.

Justin said to add 500 feet of 8" pipe next to Frongners will cost about \$3100 for the materials. He said he will need to check and see if it will make grade. Justin said he will be meeting with a contractor to discuss this next week.

Justin said Spring Clean Up will be April 15th through the 19th this year for organic yard debris pick up only.

Chads said Officer Smith and Officer Burch will complete POST and graduate on April 26th.

Chad said they just finished the DUI Task Force and now an Aggressive Driving Task Force is ongoing. He said they have made quite a few stops, mostly to educate the public.

Council Reports

Mayor Pascoe said he has a meeting with our engineer regarding the tennis courts tomorrow. He said the bid design package should be done in a few days.

Adjourned: 8:12 p.m.

APPROVE:  ATTEST: 