

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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NOVEMBER 13, 2012

PRESENT: Mayor Eric Christensen  
Council Members: Earl Beattie, Kurt Russell (absent), Stacy Pascoe, Jeff Kelley  
Police Chief: Rod Mohler  
Public Wks Dir: Chuck Lloyd  
Recreation Dir.: Dawn Lloyd  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Jeff Kelley

Stacy moved, Earl seconded to approve the following consent agenda:

Minutes of October 23, 2012 Council Meeting

Building Permits:

Pedro Altamirano - move on home  
Monte Fowler - fence  
Rod Hatton - re-roof

A roll call vote was called for: Stacy – aye, Jeff – aye, and Earl – aye. Approved three in favor, one absent.

Dawn said the Mayor's Youth Group is wrapping gifts for soldiers tonight, and unable to attend the meeting. She said they are still working on various service projects.

There was nobody in attendance representing Fall Creek Homes for an outside water user connection.

Sandy said Bryce Jolley is now ready to move forward with the second hearing to annex and rezone his property north of the city. She said there are currently two cell towers located on the property, and he does not intend to install another one there at this time. Jeff moved, Stacy seconded to call for a public hearing to consider annexing and rezoning a parcel of property owned by Bryce Jolley on December 11, 2012, at 7:30 p.m. Approved three in favor, one absent. Sandy will make the required notification and publications.

Mike Carter, the Shelley/Firth Rural Fire Chief said the bond for the new Fire Department Building passed. He said the Fire Department wants to thank the city for their support, and appreciates their help very much. Mr. Carter said they are now working towards selling the bonds, and hopefully will be able to bid the project in February, and then start construction as soon as possible.

Jeff moved, Earl seconded to approve the dancing license for the Elite Retreat (Senior Citizens Center) and waive the \$75 fee associated with the license for 2013. Approved three in favor, one absent.

Earl moved, Jeff seconded to approve a Beer License/Carry Out Only for Broulims Food Store for 2013. Approved three in favor, one absent.

Stacy moved, Earl seconded to approve a Wine License/Carry Out Only for Broulims Food Store for 2013. Approved three in favor, one absent.

Earl moved, Stacy seconded to approve the General Business Licenses for 2013 as presented and attached for 2013. Approved three in favor, one absent.

Stacy moved, Jeff seconded to approve the expense of purchasing \$30 Broulim's gift certificates for each city employee for Christmas, and to purchase a thank you gift for the volunteers that service on the Planning and Zoning Commission, Tree Committee, Urban Renewal Board, and the Police Reserves. Approved three in favor, one absent.

BJ presented the ordinance rezoning a parcel of property at 329 E. Center owned by Rodney Shurtliff to Two Family Dwelling. The required public hearings have been held. Jeff moved, Stacy seconded to suspend the reading of Ordinance #550 on three different days and read the title of ordinance #550 once. Approved three in favor, one absent. Jeff read Ordinance #550 by title once. Jeff moved, Earl seconded to adopt Ordinance #550 as presented and read. Approved three in favor, one absent.

BJ drafted an agreement regarding the unoccupied base rate concerning rentals that have been converted into single family homes, but still exist in a Two Family Dwelling zone. This agreement will allow those who are in this situation to have the unoccupied base rate waived since they no longer have an existing rental unit, however if the rental unit is converted back they must notify the city within seven days, or pay the base rate since the date of the agreement to the city. The Council reviewed the agreement and concurred. Sandy said she will mail the agreement out to those who have requested the waiver.

Sandy said she received a notice from the Bankruptcy court to discharge a debt owed to the city by Christopher Edwards. Earl moved, Stacy seconded to write off an uncollectible debt of \$142.66 owed by Christopher Edwards at 280 Meadowlark. Approved three in favor, one absent.

Jeff discussed how water services might be set up with new development. He said he is doing some research on the use of city water, and based on the water study we are using more than we have rights for. He said he looked at subdivisions and how they are being irrigated. Jeff said they should be using secondary irrigation systems. He said he talked to several communities about metering, and most cities are requiring the installation of a meter vault on new development, but not the installation of the actual meter. Jeff said there are large lots in the City of Idaho Falls that are paying the same rate for water as the smaller lots are. He said they are looking at stepping up their rates for larger lots. Jeff said he feels when new development occurs we should look at surface irrigation, or increase the water rates for larger lots that could be using

city water for irrigation purposes. Jeff said he has learned a lot of information the past few days. Stacy discussed having rotating water schedules so the pumps do not run continuously, and the residents do not use as much water. Sandy said in the past we have requested water conservation by having those with odd numbered houses water on odd numbered days, even numbered on even days, and no watering on Sunday. Jeff discussed using reclaimed water as secondary irrigation whenever possible.

Sandy said there are a few areas in the city where multiple homes are connected to one water connection. She said there is currently a problem with three homes on West Elm Street. She said one is a rental unit owned by Chitta Lynch, another is unoccupied and possibly owned by James Kotter, and the other is currently occupied by Paul Mecham. Sandy said the rental unit owned by Ms. Lynch is in arrears by \$411.50 and there is no way to shut off the service without shutting off Mr. Mechams water also. Chuck said there is a tap that was run some time ago to the Lynch property and she would just need to connect her private service line to it. The Council discussed this matter and felt Ms. Lynch should be given thirty days to access a new connection or the water will be cut off at the first original connection. The cost will be \$1300 for the connection, and \$800 for the previous installation. The Mayor and Council also discussed the house that is vacant. Sandy said the house has been vacant for a few years, and the Kotters state they do not own it anymore. She said the Assessor's Office still has the Kotter's as owner on record. Sandy will follow up on this matter.

Sandy said EIRWWA will be holding a meeting tomorrow to review the bids for the water line extension to the Riverbend Lift Station. The meeting will be held at 3:00 p.m. at city hall. She said there are four bids that were received. Sandy said the screening project is still being worked on.

Sandy said she has had the opportunity to demo the PayPort system and feels this on line service for the residents to pay their utility bills would be beneficial. She asked the Council's permission to proceed with the agreement. BJ said he reviewed the agreement and found only a couple of items he had questions on. Sandy said she has emailed PayPort regarding these questions and they should have the answer back soon. The Council determined the City should move forward with setting up PayPort if BJ approves of the agreement.

Sandy said the USDA lease expires November 14, 2012. She said she has not heard anything from USDA on a new lease. The Council determined the locks will be changed on the facility at 5:00 p.m. on the 14<sup>th</sup> if a new lease is not signed. Chuck said he will contact Tina Gresham of USDA and ask what their plans are. Chuck said he will also ask about cleaning the French drain and the additional panel damage that has not been installed yet. He will submit a claim requesting reimbursement for cleaning the French drain and the additional panels approximately \$4800.

Sandy discussed an amendment to the Investment Policy. She presented the draft with the table removed as discussed during the last meeting, and the language regarding the maturity

expirations. Stacy moved, Jeff seconded to amend the Investment Policy as presented.

Approved three in favor, one absent.

Stacy said he appreciates the time Jeff has put into the water issues, as well as the possibility of reclaimed water.

Stacy thanked all of the Department Heads for their hard work, and would like to convey the same thanks to their staff.

Mayor Christensen said there will be an EIRWWA meeting at 9:00 a.m. on December 12, 2012.

Adjourned: 9:15 p.m.

ATTEST: *Sandy Gaydos* APPROVE: *Eric R. Christensen*

CITY OF SHELLEY  
 BUSINESS LICENSE  
 APPLICATIONS  
 SUBMITTED NOVEMBER 13, 2012  
 FOR 2013

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES:</u>		
\$75 SHELLEY SENIOR CITIZENS	193 W. PINE ST	DANCING
\$50 BROULIM'S SUPERMARKET	570 S. STATE ST.	BEER SALES, CARRY OUT ONLY
\$200 BROULIM'S SUPERMARKET	570 S. STATE ST.	WINE SALES, CARRY OUT ONLY

GENERAL LICENSES:

NEW: \$25 EACH

NONE

RENEW: \$5 EACH

COLORS OF LIGHT	380 E. MAPLE ST.	PHOTOGRAPHY & ONLINE SALES
COVERT SCALES	103 S. SPUD ALLEY	SALES & SERVICE OF SCALES
EMPIRE MASONRY	1100 OCTOBER COVE	OFFICE FOR MASONRY
ERI'S SALON & SPA	120 N. EMERSON AVE.	SALON & SPA
FDX AUTO SALES, LLC	548 N. STATE ST.	AUTO SALES
IDAHO FUN JUMPS	155 W. FIR ST.	JUMP HOUSE RENTALS
LAW OFFICE OF TIMOTHY JONES	223 W. CENTER ST.	LAW OFFICE
LEASE TO OWN AUTO, LLC	458 N. STATE ST.	AUTO LEASING
MATHEWS PLUMBING & HEATING	342 S. STATE ST.	PLUMBING & HEATING
ROMAINE'S MATTRESS & SOFA KING	140 & 148 S. STATE ST.	RETAIL SALES
SHELLEY PIONEER	154 E. CENTER ST.	NEWSPAPER PUBLISHING
SUGAR PLUM PRE-SCHOOL	756 CEDAR ST.	PRESCHOOL

15 TOTAL PERMITS

**OCTOBER CLAIMS**

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
22-Oct-12	Intermountain Gas Co	61.99	36240
22-Oct-12	Sams Club	461.02	36241
22-Oct-12	Paul Young	362.00	36242
22-Oct-12	TXTWire Technologies	350.00	36243
22-Oct-12	United Micro Data Inc	880.00	36244
31-Oct-12	A & B Transmission & Service CTR	273.53	36245
31-Oct-12	AAA Sewer Service	380.00	36246
31-Oct-12	AC&S	24.40	36247
31-Oct-12	American Digital	526.00	36248
31-Oct-12	<b>Association of Idaho Cities</b>	<b>1,778.00</b>	<b>36249</b>
31-Oct-12	<b>Bonneville County Weed Control</b>	<b>1,300.00</b>	<b>36250</b>
31-Oct-12	Brad Erikson	36.15	36251
31-Oct-12	Broulim's	87.25	36252
31-Oct-12	Cable One	170.02	36253
31-Oct-12	Centurylink	189.96	36254
31-Oct-12	Computer Arts Inc	897.00	36255
31-Oct-12	Computer Warehouse	323.98	36256
31-Oct-12	Digital Ally	505.00	36257
31-Oct-12	Doug Keele	206.80	36258
31-Oct-12	<b>Eastern Idaho Regional Wastewater Auth</b>	<b>15,363.00</b>	<b>36259</b>
31-Oct-12	<b>Electronic Data Solutions</b>	<b>9,509.95</b>	<b>36260</b>
31-Oct-12	Falls Plumbing Supply Co	27.14	36261
31-Oct-12	First Class Portable Sanitation	150.00	36262
31-Oct-12	First Responders	336.18	36263
31-Oct-12	<b>Forsgren Associates/P.A.</b>	<b>1,812.00</b>	<b>36264</b>
31-Oct-12	H-K Contractors Inc	107.37	36265
31-Oct-12	Hatch Pump	507.00	36266
31-Oct-12	<b>ICRMP</b>	<b>17,656.70</b>	<b>36267</b>
31-Oct-12	Idaho Falls Peterbilt	42.06	36268
31-Oct-12	Idaho Rural Water Association	485.00	36269
31-Oct-12	<b>Idaho Traffic Safety Inc</b>	<b>4,325.00</b>	<b>36370</b>
31-Oct-12	IDEACOM ESCI	189.54	36271
31-Oct-12	<b>IDEW/DEQ Drinking Water</b>	<b>5,208.00</b>	<b>36272</b>
31-Oct-12	<b>Insituform Technologies Inc</b>	<b>1,742.00</b>	<b>36273</b>
31-Oct-12	Jeanna Knight	36.15	36274
31-Oct-12	Kings No.21	74.12	36275
31-Oct-12	Matkin Auto Parts	105.59	36276
31-Oct-12	MCGuire Bearing Company	30.48	36277
31-Oct-12	Michael Cumutt	149.99	36278
31-Oct-12	Mission Communications LLC	347.40	36279
31-Oct-12	Mora Sayer	19.80	36280
31-Oct-12	Phamgrade Inc	660.00	36281
31-Oct-12	<b>Phillips 66 Co.</b>	<b>1,875.48</b>	<b>36282</b>
31-Oct-12	Porter's	95.84	36283
31-Oct-12	Public Agency Training Council	450.00	36284
31-Oct-12	<b>Rhodehouse Construction Inc</b>	<b>1,500.00</b>	<b>36285</b>
31-Oct-12	Schows Truck Center	183.91	36286
31-Oct-12	Shelley Kiwanis Club	300.00	36287
31-Oct-12	Southeast Idaho Council Governments	793.62	36288
31-Oct-12	<b>State Insurance Fund</b>	<b>6,738.00</b>	<b>36289</b>
31-Oct-12	Steam Store Rocky MT. Inc.	8.00	36290
31-Oct-12	Tifco Industries	400.09	36291
31-Oct-12	Tracy Truck & Automotive	427.31	36292
31-Oct-12	U.S. Post Office	432.00	36293
31-Oct-12	Valley Office System	309.98	36294
31-Oct-12	Verizon Wireless	239.26	36295
31-Oct-12	Zee Medical Service	41.15	36296
31-Oct-12	2M Company Inc	170.00	36297
12-Oct-12	<b>City of Shelley Payroll</b>	<b>49,233.89</b>	
<u>26-Oct-12</u>	<b>City of Shelley Payroll</b>	<b>51,489.46</b>	
	<b>Total</b>	<b>182,385.56</b>	