

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MARCH 13, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Earl Beattie

Mayor Pascoe opened the meeting at 7:42 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on February 27, 2018

Building Permits:

Liberty Homes - new home

Domino's - commercial business

A roll call vote was taken: Kim – aye, Earl – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Commissioner Mark Bair said the Patriot Field Project was started five years ago. He said they wanted a Veterans Park in the City of Blackfoot. Commissioner Bair said the county owned property west of the court house so the park was constructed there. He said they received donations, grants, etc to build it, and the only thing that remains to finish the park is a statue. Commissioner Bair said there is an artist in Pingree who is very well known that came up with an idea for the statue. He said they felt as a commission, that they would like the communities to participate financially in paying for the statue. It will cost \$115,000. Commissioner Bair said currently they have obtained \$84,000. He said former Mayor Loomis is heading up the fundraising efforts, and his plan is to ask the communities for \$.50 per citizen. He said Shelley's portion would be \$2,200. Commissioner Bair said there is a lot of information regarding the veterans and the park at patriotfieldmemorial.com. He presented a video to the Mayor and Council, and passed out brochures. Mayor Pascoe thanked Commissioner Bair for his presentation and said they will consider the donation request.

Jeff moved, Adam seconded to approve the following business licenses for 2018:

Custom Canvas - 650 N. State St. #2

Silk on the Go - 225 N. Byron St.

Legacy Cleaning - 590 Flamingo

Approved unanimously.

Justin said he would like the Public Works Department's operating hours to be changed to Monday through Thursday from 7:00 a.m. to 5:30 p.m. with ½ hour lunch. He said there will be someone on call on Fridays to handle emergencies and customer service issues. Justin said if there are emergency calls or sanitation cans that have to be delivered or water turned on, the time will be handled as comp. time. He said if there is a storm, they will work through it and handle that as comp. time as well if they can. Justin said for garbage service the commercial cans will be picked up on Monday and Thursdays., and the residential cans will be picked up on Tuesday and Wednesdays. He said the week of Spud Day the crew will work five 8 hour days, as well as the week of Thanksgiving. Justin said this will be beneficial when they are on a job that equipment has to be moved to. He said sometimes they lose an hour or so because they have to move the equipment back and forth. He felt they will get more work done and it will be more feasible to work ten hour days. The Mayor and Council's only concern was overtime. They considered trying these operating hours on a six month trial period, however it may be difficult to change garbage schedules again. The Mayor and Council determined this is a good idea, and they will review this matter again in one year to see how the overtime is being handled, and how it is working overall. Adam moved, Jeff seconded to change the Public Work Departments operating hours to Monday through Thursday from 7:00 a.m. to 5:30 p.m. with a ½ hour lunch. This will be reviewed again in one year, and will take effect on April 30, 2018. Approved unanimously. This will be advertised in the newspaper, website, on the marquee, and on the monthly billing.

Dave Noel discussed the proposed fifty four unit apartment complex on Opal Court. He said he ran a water model based on the information he had, and applying residential use to those fifty four units will reduce the water pressure at the Riverview Elementary School to under the minimum requirement of 40 PSI. Dave said the city has enough water to provide service , but an enhanced mechanical pressure will be required. Dave said to add pressure to the area affected it would require a well to be drilled, or a booster pump station installed specific to the areas of reduced pressure, or a booster station could be placed on the water storage tank. Dave said a booster pump specific to an area will cost approximately \$150,000, then there is an ongoing cost for maintenance such as electricity, SCADA, etc. He said the life of the pump is about twenty years. Dave said the further north the water goes, the higher the elevation. The Mayor and Council discussed the various options; impact fee, LID for those benefiting, etc. The Developer of the proposed apartment complex is asking for a "will serve" letter. Dave said he can do a modeling impact which will take 1-2 days. He said it may be possible to call the booster station a system upgrade and add it to the grant project. The Mayor and Council determined the city cannot issue a "will serve" letter until more studies are done. Dave said he will need an exact plan of what the proposed project will be. Sandy said she received an electronic copy of the plan, and will forward it to him. She said the fifty four units consist of three 18 unit buildings, and she discovered that there is also a fitness center. Earl moved, Jeff seconded to expend the funds and authorize Dave to proceed with a water model to determine the impact and water demand on the north area of the city, which will be reviewed at the next council meeting. This project shall take no more than two days by the engineer. Approved unanimously.

Sandy said she received the bid to upgrade the city administration computer. She said the cost is \$15000 to upgrade our current software, and the hardware will

cost \$29,000 which could be done on a five year lease purchase. Sandy said there will be no annual support charge; it will be on an hourly basis only which will save the city quite a bit of money annually. Adam moved, Jeff seconded to approve the expenditure of \$15,000 for Stephenson Computer Consulting to upgrade our software, and \$29,000 to IBM for new hardware on a five year lease purchase plan. Approved three in favor, Earl absent briefly.

Adam moved, Kim seconded to adopt Resolution 18-01 regarding the destruction of Semi-permanent records consisting of claims from 1998 to 2010. Approved unanimously. The resolution will be sent to BJ for his review and certification and then to the State of Idaho Archives for their review and certification prior to the destruction of the records as per Idaho Code.

Earl moved, Jeff seconded to adopt a Fair Housing Proclamation proclaiming the month of April as Fair Housing month. Approved unanimously.

Sandy said Lisa Larsen, the Developer of the Wind River Subdivision has requested the city accept Phase Three of the development. Dave asked if DEQ has accepted the “as built” yet. Sandy said no, she did not think so. Dave said DEQ has to accept the “as built” before the city can accept the infrastructure. Sandy and Justin will work with the Developer to get the “as built”.

Dave said he spoke with DEQ regarding the testing requirements to get Well #1 back on line. He explained that when the pump on well #1 went out in 2010, DEQ de-commissioned it so there would be no testing requirements. If the city was required to test we would have had to figure out how to pump water out of the well. Therefore, to have the well re-commissioned Justin drafted a letter stating the city had misunderstood that the well had been de-commissioned, and requested that the well be re-activated, and that a testing schedule be provided.

Dave said the city still has not received a building permit from Bingham County. He said the city has asked for a fee waiver. Sandy said there is a meeting tomorrow to request the waiver from the Commissioners. Mayor Pascoe said he will attend the Commissioner’s meeting. Dave said the construction of the water tank has been postponed for one day. He said if the work is postponed any longer that that the city will need a change order.

Mayor Pascoe said he, Dave and Jeff attended a meeting with Rob Harris and Ball ventures regarding the water rights that were mitigated for. Mr. Harris said he has talked to IDEWR and been informed that for a municipality, they will only be measure on the volume and not the rate of the water being pumped. Mayor Pascoe said the water that was mitigated from Ball Ventures is obligated elsewhere permanently. Mr. Harris said the city can still mitigate the water and send the recharge to Jensen’s Grove, but we would have to buy the water at approximately \$3000 a year. The Council felt a flow test should be done on Well #4 to determine if we want to keep the mitigated water right. Dave said we will also need to do flow tests on all of the other wells too.

Justin said he will be gone next week so he can attend the water conference in Boise.

Kim said there will be a Tree Committee meeting tomorrow night.

Adam moved, Jeff seconded to adjourn into executive session pursuant to I.C. 74-206 (1) (f) regarding potential or pending litigation at 9:45 p.m. A roll call vote was taken: Adam – aye, Earl – aye, Jeff – aye, and Kim – aye. Approved unanimously.

Adam moved, Earl seconded to reconvene into regular session at 9:47 p.m. Approved unanimously.

During executive session potential or pending litigation was discussed.

Adjourned: 9:47 p.m.

APPROVE:  ATTEST: 

Date	February	Amount	Check #
2/5/2018	Comdata	\$ 1,712.45	51306
2/9/2018	Jordan Johnson	\$ 342.06	51307
2/15/2018	A&R Corp.	\$ 2,142.41	51308
2/15/2018	AAA Giles	\$ 675.00	51309
2/15/2018	Adrenaline Performance	\$ 17.00	51310
2/15/2018	Airgas USA	\$ 245.63	51311
2/15/2018	America Linen	\$ 835.80	51312
2/15/2018	Anderson Kelly	\$ 25.00	51313
2/15/2018	Auto Body Paint and Body	\$ 180.17	51314
2/15/2018	Automotive Profit Systems	\$ 489.75	51315
2/15/2018	Blackfoot Morning News	\$ 150.40	51316
2/15/2018	Broulim's	\$ 47.64	51317
2/15/2018	Cammans MVP	\$ 100.00	51318
2/15/2018	Eastern Idaho EIRWA	\$ 21,163.68	51319
2/15/2018	Fleetpride	\$ 240.00	51320
2/15/2018	Forsgren Associates	\$ 14,695.00	51321
2/15/2018	Hammon Teton Delivery	\$ 16.00	51322
2/15/2018	Hard Times and Distribution	\$ 3,018.83	51323
2/15/2018	Honnen Equipment Co.	\$ 53.91	51324
2/15/2018	IAS Envirochem	\$ 80.00	51325
2/15/2018	Idhao Falls Peterbilt	\$ 192.32	51326
2/15/2018	Idaho Steel Products	\$ 90.00	51327
2/15/2018	Idaho Transportaion Dept.	\$ 4,756.32	51328
2/15/2018	Industrial Hose and Fittings	\$ 1,109.48	51329
2/15/2018	Intermountain Gas	\$ 456.78	51330
2/15/2018	Kenworth Sales	\$ 3.95	51331
2/15/2018	Lifeloc Technologies	\$ 897.48	51332
2/15/2018	Musselman Equipment & Drive	\$ 46.40	51333
2/15/2018	Oldcastle Precast	\$ 152.50	51334
2/15/2018	Oreilly Auto Parts	\$ 1,170.23	51335
2/15/2018	Partsmaster	\$ 244.38	51336
2/15/2018	Petty Cash	\$ 84.49	51337
2/15/2018	PSI Environmental	\$ 7,601.40	51338
2/15/2018	R&S Distributing	\$ 95.36	51339
2/15/2018	Rocky Mountain Power	\$ 5,925.71	51340
2/15/2018	Rush Truck Center	\$ 12.68	51341
2/15/2018	Shelley Ace Hardware	\$ 387.53	51342
2/15/2018	Smith Driscoll	\$ 1,009.50	51343
2/15/2018	Start Specialist	\$ 187.00	51344
2/15/2018	Steam Store Rocky MT.	\$ 47.50	51345
2/15/2018	Teton Communications	\$ 46.52	51346
2/15/2018	TIFCO Industries	\$ 135.52	51347
2/15/2018	Uniforms 2 Gear	\$ 182.32	51348
2/15/2018	Utility Trailer Sales of Idaho Falls	\$ 248.51	51349
2/28/2018	A & B Transmission	\$ 77.65	51350
2/28/2018	Advanced Industrial Supply	\$ 124.81	51351
2/28/2018	Allied Business Solutions	\$ 55.00	51352
2/28/2018	Blackfoot Morning News	\$ 52.84	51353
2/28/2018	Cable One	\$ 196.03	51354
2/28/2018	Centurylink	\$ 443.74	51355
2/28/2018	Core & Main	\$ 900.00	51356
2/28/2018	Dept. of Environmental Quality	\$ 243,675.00	51357
2/28/2018	Ferguson Enterprises	\$ 32.98	51358
2/28/2018	Garrett H Sandow	\$ 1,650.00	51359
2/28/2018	IAS Envirochem	\$ 16.00	51360
2/28/2018	Idaho Falls Peterbuilt	\$ 240.48	51361
2/28/2018	IDEACOM ESCI	\$ 190.74	51362
2/28/2018	Intermountain Gas	\$ 81.00	51363
2/28/2018	Lynn Person Estate	\$ 16.46	51364
2/28/2018	McGuire Bearing Company	\$ 158.62	51365
2/28/2018	Paramount Supply	\$ 2.02	51366
2/28/2018	Partsmaster	\$ 15.15	51367
2/28/2018	Phillips 66	\$ 517.42	51368
2/28/2018	REDI for Eastern Idaho	\$ 4,000.00	51369
2/28/2018	Rons Tire & Motorsports	\$ 103.58	51370
2/28/2018	Sams Club	\$ 363.20	51371
2/28/2018	Schaeffers	\$ 986.97	51372
2/28/2018	Shelley Auto Care	\$ 18.99	51373
2/28/2018	State Insuracne Fund	\$ 2,429.00	51374
2/28/2018	Tacoma Screw	\$ 66.00	51375
2/28/2018	Valley Office System	\$ 54.45	51376
2/28/2018	Wilbur-Ellis Company	\$ 60.00	51377
2/19/2018	Payroll	\$ 53,195.53	
2/23/2018	Payroll	\$ 49,557.29	
	Total	\$ 430,595.56	