

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

OCTOBER 12, 2021

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief:	Rod Mohler
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Adam French

Mayor Pascoe opened the meeting at 7:30 p.m.

Kim moved, Leif seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on September 28, 2021

A roll call vote was taken: Kim – aye, Earl – aye, Adam – aye, and Leif - aye.
Approved unanimously.

Jeremy Harris, a representative of PSI Environmental presented a contract for BJ to review at our last meeting. This contract is for hauling the municipal waste to Bannock County Landfill. Our current contract runs for another year, but Bannock County raised their tipping fees substantially this new fiscal year. This is a five year contract with an opt out clause for the city since this has to be approved in the budget each year. Leif moved, Jeff seconded to approve the amendment to the original contract for the next five years. A roll call vote was taken: Leif – aye, Jeff – aye, Adam – aye, and Kim – aye. Approved unanimously.

Jacqueline Wittwer asked if Fall Clean Up will be extended due to the bad weather. The Council agreed it will not be extended. The Public Works crew will wait for this week of clean up to end and then will make one pass through the entire city to pick up all of the debris.

Anderson Hicks, the Developer of the proposed Fox Crossing Subdivision has requested re-consideration of their preliminary plat. This preliminary plat was denied by the council when it was presented. To re-consider this plat a new public hearing will be needed to take input from the various agencies and the public. Kim moved, Adam seconded to approve the developer's request and schedule a public hearing to re-consider the preliminary plat for the Fox Crossing Subdivision on November 9, 2021, at 7:30 p.m. Approved unanimously.

Kim moved, Leif seconded to approve the following business licenses:

Dominos – North State Street

Door to Door Salesman License for Dynamic Wireless/Ambraih Nelson

Approved unanimously.

The Planning and Zoning held a public hearing to consider if there should be regulations for Air B&B's within the city limits. The P&Z recommended requiring a business license. This matter was tabled by the Council at the last meeting for more time to review it. The Mayor and Council agreed that Air B&B's should be required to obtain a business license as all businesses in the city are required to do. No other regulations were established.

Sandy said she received a request from REDI for a \$4000 contribution. Sandy said this is the amount the city has paid in the past. Adam moved, Kim seconded to table this matter and invite a representative of REDI to update the city on potential developments. Approved unanimously.

Sandy said the city has began charging a pre-application meeting fee for Developers where an engineer is available. She said sometimes the Developers request additional meetings with our engineer that the city gets charged for. Sandy wondered if the city should establish another fees for subsequent meetings. The Council agreed and asked Sandy to get with the City Engineer and come up with a fee schedule for their review.

Adam said he spoke with Snake River Valley Irrigation and there are water rights to the North Bingham County Park. He said we will just need to figure out how to get the water to it because there is no ditch. He said we may be able to use land application from EIRWWA when it becomes available. Justin said he is concerned about taking a portion of the Bingham County Park because that part is rundown a bit. He said if we want Shelley's name on it we need to get it up to par and we need to figure out what it will cost. Adam said he thinks there may be enough volunteers to help with this. He said a seal coat may be needed and could be looked at during budget time or we could seek donations. Adam said a contract will need to be made with the IDEAS group to oversee some of this. Mayor Pascoe said this should not be a large expense to the city and Adam agreed. Jeff said he likes the idea of taking control of a portion of the park but we need volunteers to do most of the work. Adam said the city won't be taking over the Historical portion of the park. The land will need to be surveyed, and the County will be keeping the well. There is approximately 27 acres. Adam moved, Kim seconded to pursue the acquisition of the South side of Bingham County Park and work an agreement with the County and IDEAS group. Approved unanimously.

BJ said at the last meeting we talked about lift stations and their specifications. He said he has an ordinance drafted to state all lift stations required in the city will meet city requirements. He said he does not have the specifications yet. This will be considered when the specifications have been presented.

Sandy said she has been looking at other email services and feels Gmail would be a good provider. She said this will also allow all emails to be stored in the cloud. Sandy said it will cost approximately \$6 per user per month. The Mayor and Council instructed her to move forward with this.

Sandy said since the Residential Estate regulations were created, it would be uniform to include it in the graph section 10-8-2. This will need to be sent to the P&Z since it will be amending Title Ten. The Council agreed to send this to P&Z for a public hearing to consider amending this section of the code.

Sandy said Corrin and Maureen will need to attend training for DMV on October 27, 2021, and DMV will need to be closed. The Council agreed to close the DMV section of city hall on October 27, 2021 for training.

Sandy said there are some contractors that have been requesting the water be turned on to the property during construction of a home. She said once this is done the city begins billing for both water and sewer. She said some Developers don't agree with this, however the city cannot control if sewer is being used or not once the water is turned on. Sandy said there have been some plumbers turn the water on instead of the city and then the city doesn't know to bill the contractor. The Council agreed that the policy should be that only city personnel are to turn the water off and on, and the property owner will be billed for both water and sewer services at that time. The Council suggested that a breakable tag be put on the meters when they're installed so the city can monitor that nobody else is turning the water on to any property.

Sandy asked if BJ and Dave should meet with the Planning and Zoning Board once a new member is appointed for training purposes. The Council felt this training should be given by both Dave and BJ.

Mikel said the Flag Football program is finished and Grid Kid Football is winding down. He said Basketball registration is beginning.

Justin said the pipe and the sprinklers are in the ground on the walking path. He said there is still a little more dirt work that needs to be done, and then the hydro seeding can be done. Justin said Fall Clean Up is this week and the crew will be gathering it up next week. He said they are still working on patching some of the streets.

Justin said Wade Mohler has given this two week notice. He would like to wish Wade well. He said the job opening has been listed on the city website.

Rod said all is well in the Police Department. He said they are testing now for a new officer.

Jeff said the city needs to obtain signatures for the Sewer District formation. He said he will give the Mayor and each of the Council member's areas of the city to go door to door to.

Leif thanked Justin and the crew for doing a great job. He said he appreciates the work that goes into Fall Clean Up. Leif thanked Mikel for his Flag Football program and working with the kids.

Kim said she received three letters complimenting Mikel and the Flag Football program. She said Mikel is doing a great job.

Kim said the 2nd Annual Spring Into Service will be coming up next year. All agreed that this is a wonderful program and should be pursued. Kim Adams asked that the Mayor and Council be available to meet groups and express appreciation to those groups. She said a date will be planned, and then shell let everyone know.

Adam said they are close to presenting a candidate for the Police Department. He commended the Department for the job they do. He said they are great officers. Mayor Pascoe said he appreciates Adam for riding along with the officers to see what they do.

Mayor Pascoe said he appreciated Justin and the crew and the job they have done on the walk path and everywhere in the city. He said he also received some comments about the Football program regarding Mikel.

Mayor Pascoe asked BJ to get the rights to the term "Spud Day". He filed for the trademark for Spud Day which has been obtained. He said this has been done through the city, but can be transferred to the Kiwanis if needed.

Adjourned: 8:55 p.m.

APPROVE:  ATTEST: 

DATE	September	AMOUNT	CHECK #
9/3/2021	Jeff Hintze	\$ 182.00	54630
9/8/2021	Comdata	\$ 956.70	54631
9/8/2021	Jenson designs	\$ 3,001.00	54632
9/14/2021	Blue Cross of Idaho 758.09 54501		
9/15/2021	AAA Giles	\$ 675.00	54633
9/15/2021	Airgas	\$ 94.04	54634
9/15/2021	American Linen	\$ 278.62	54635
9/15/2021	Bingham News Chronicle	\$ 200.44	54636
9/15/2021	Brian Bingham	\$ 100.00	54637
9/15/2021	Broulim's	\$ 123.89	54638
9/15/2021	Cammins MVP	\$ 250.00	54639
9/15/2021	Cintas	\$ 77.54	54640
9/15/2021	Commercial tire	\$ 1,224.96	54641
9/15/2021	Digline	\$ 61.88	54642
9/15/2021	Eastern Idaho Refional Wastewater	\$ 25,061.58	54643
9/15/2021	Electrical Equipment co	\$ 536.14	54644
9/15/2021	Eriks	\$ 81.09	54645
9/15/2021	Ferguson Waterworks	\$ 1,663.17	54646
9/15/2021	Forsgren Asso.	\$ 6,520.00	54647
9/15/2021	Freedom Mailing	\$ 614.79	54648
9/15/2021	H-K Contractors	\$ 2,915.18	54649
9/15/2021	Hard Times	\$ 6,389.86	54650
9/15/2021	HD Fowler	\$ 768.46	54651
9/15/2021	Idaho traffic Safety	\$ 4,594.00	54652
9/15/2021	Intermountain gas	\$ 698.32	54653
9/15/2021	Juana Vasquez	\$ 35.00	54654
9/15/2021	LifeLoc Tech.	\$ 1,435.62	54655
9/15/2021	Mastercraft pool	\$ 845.68	54656
9/15/2021	O'Reilly	\$ 268.27	54657
9/15/2021	OldCastle	\$ 12.00	54658
9/15/2021	Paris master Lawoon	\$ 144.63	54659
9/15/2021	Porter's	\$ 459.89	54660
9/15/2021	Pro Equipment	\$ 3,488.56	54661
9/15/2021	PSI environmental	\$ 14,633.32	54662
9/15/2021	Rocky Mountain Power	\$ 16,465.13	54663
9/15/2021	Sams Club	\$ 930.13	54664
9/15/2021	Smith Driscoll	\$ 4,230.00	54665
9/15/2021	Stephenson computer Con.	\$ 80.00	54666
9/15/2021	Tacoma Srew	\$ 48.00	54667
9/15/2021	Valley Office System	\$ 33.75	54668
9/15/2021	2m Company	\$ 805.97	54669
9/30/2021	Blue Cross of Idaho	\$ 333.64	54670
9/30/2021	Kim Westergard	\$ 2,000.00	54671
9/30/2021	A&B Trans	\$ 88.80	54672
9/30/2021	Advanced Industrial	\$ 423.54	54673
9/30/2021	Airgas	\$ 61.30	54674
9/30/2021	Allied Business	\$ 27.65	54675
9/30/2021	Automotive Profit	\$ 247.50	54676
9/30/2021	Blue360	\$ 797.58	54677
9/30/2021	Bootham	\$ 179.33	54678
9/30/2021	Broulim's	\$ 45.78	54679
9/30/2021	Cammins MVP	\$ 360.00	54680
9/30/2021	Century Link LD	\$ 3.20	54681
9/30/2021	David Baisun	\$ 92.64	54682
9/30/2021	Deacon Crain	\$ 102.11	54683
9/30/2021	Diamond B Specialites	\$ 134.00	54684
9/30/2021	Gale Bird	\$ 450.00	54685
9/30/2021	HD Fowler	\$ 1,804.28	54686
9/30/2021	Honnen Equipment	\$ 568.01	54687
9/30/2021	IAS-Encirochem	\$ 100.00	54688
9/30/2021	Idaho Falls Peterblit	\$ 168.15	54689
9/30/2021	Idhao Traffic Safety	\$ 680.00	54690
9/30/2021	Ideacomesci	\$ 189.54	54691
9/30/2021	Jean Christensen	\$ 46.28	54692
9/30/2021	Jeffery Adamson	\$ 98.00	54693
9/30/2021	Kershaw Curb and gutter	\$ 2,745.00	54694
9/30/2021	Matthews Plumbing	\$ 885.00	54695
9/30/2021	O'Reilly	\$ 45.59	54696
9/30/2021	Oldcastle Precast	\$ 339.00	54697
9/30/2021	Point S	Void	54698
9/30/2021	Pro Rentals	\$ 7.95	54699
9/30/2021	Proforce law enforcement	\$ 151.95	54700
9/30/2021	R&S Dis.	\$ 15.76	54701
9/30/2021	Rotational Molding	\$ 2,977.90	54702
9/30/2021	Salt Lake Wholesale Sports	\$ 816.03	54703
9/30/2021	Sandra Wong	\$ 16.00	54704
9/30/2021	Shelley Ace	\$ 726.64	54705
9/30/2021	Sparktight	\$ 239.01	54706
9/30/2021	Tacoma Srew	\$ 36.44	54707
9/30/2021	Valley Office System	\$ 77.80	54708
9/30/2021	Watch Gurad	\$ 3,435.00	54709
9/30/2021	2m Company	\$ 3,171.58	54710
	Last Run For Year End		
9/30/2021	Comdata	\$ 1,587.03	54711
9/30/2021	Weston hayman	\$ 504.70	54712
9/30/2021	Jim Walker	\$ 65.00	54713
9/30/2021	AAA Giles	\$ 675.00	54714
9/30/2021	American Linen	\$ 278.62	54715
9/30/2021	Bingham News	\$ 134.92	54716
9/30/2021	Broulim's	\$ 97.33	54717
9/30/2021	Centurylink	\$ 236.55	54718
9/30/2021	Commercial tire	\$ 180.75	54719
9/30/2021	Electrical Equipment	\$ 735.74	54720
9/30/2021	Freedom Mailing	\$ 615.20	54721
9/30/2021	Garrett H Sandow	\$ 1,650.00	54722
9/30/2021	H-K Con.	\$ 132,394.70	54723
9/30/2021	Hardtimes	\$ 4,134.06	54724
9/30/2021	HD Fowler	\$ 722.40	54725
9/30/2021	IAS-Evirochem	\$ 1,300.00	54726
9/30/2021	IBM	\$ 578.08	54727
9/30/2021	Intermountain gas	\$ 52.62	54728
9/30/2021	Lawson	\$ 21.64	54729
9/30/2021	MetroCulp	\$ 2,704.73	54730
9/30/2021	Modern Printing	\$ 508.15	54731
9/30/2021	Oldcastle	\$ 12.00	54732
9/30/2021	O'Reilly	\$ 51.39	54733
9/30/2021	Petty Cash	\$ 66.68	54734
9/30/2021	Point S	\$ 85.62	54735
9/30/2021	PSI	\$ 13,817.88	54736
9/30/2021	Shelley Ace	\$ 1,045.53	54737
9/30/2021	Smith driscoll	\$ 3,959.00	54738
9/30/2021	Tacoma Screw	\$ 12.43	54739
9/30/2021	Valley Office	\$ 57.25	54740
9/30/2021	Valley ready mix	\$ 105.00	54741
9/30/2021	Verizon	\$ 347.49	54742
9/30/2021	2M	\$ 1,198.00	54743
	Payroll 9-3-2021	\$ 59,405.17	
	Payroll 9-17-2021	\$ 70,480.81	
	Total	\$ 425,454.26	