

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

NOVEMBER 12, 2013

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell, Stacy Pascoe, Jeff Kelley
Police Chief: Rod Mohler
Public Wks Dir: Chuck Lloyd
Recreation Dir.: Dawn Lloyd
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: BJ Driscoll

Stacy moved, Kurt seconded to approve the following consent agenda:

Minutes of October 22, 2013 Council Meeting
Building Permits:

Lisa Larsen - new home
Bill Christensen - roof

Roll Call Vote: Earl – aye, Jeff – aye, Stacy – aye, and Kurt aye. Approved unanimously.

Rick Fawcett said he is working on Bingham County's Hazardous Mitigation Plan. He said they are consultants and work for Whisper Mountain. Mr. Fawcett said he has reviewed the plan, and it addresses the hazards that potentially affect the County. He said this is a multi-jurisdictional plan, and they will be updating the entire plan. Mr. Fawcett passed out documents showing the potential hazardous events that could affect Shelley with their rating criteria. The city's ranking is fairly safe, but includes winter storms, drought, flooding, fire, etc. It also includes some manmade hazards such as a nuclear event, riots, terrorism, etc. Mr. Fawcett said the next step includes identifying any projects that need to be done. He said by participating in the plan it allows the city eligibility for post disaster mitigation funds. The council discussed this matter and could not see any projects that need to be done currently. Mr. Fawcett said he will be sending a resolution to the city for adoption once FEMA reviews the plan.

The discussion regarding the obstruction of an alley way with Bryan Moore is tabled until December 10, 2013.

Kaylie Jorgensen addressed the council regarding a recycling program for the city that she is working on for her Senior Project. She demonstrated how much garbage from a garbage sack can really be recycled. A large portion of all garbage can be recycled. Ms. Jorgensen provided a picture of the proposed recycling bin that is available from Western Recycling for \$81 per month. She said if the need arises that the bin needs to be picked up twice per month, the monthly rate is reduced to \$54 per month. Ms. Jorgensen said a bin can be purchased for \$6000, but must be maintained by the city. She said she would really like to see the city involved in a recycling program. Currently the only recycling in the city is curb side recycling owned

privately that is paid for by those that use it. Jeff said he is concerned about people putting items in the bin that should not be there. Stacy asked if the public could utilize the curbside recycling for \$5 per month. It was determined that Mr. Christensen runs the curbside recycling and may possibly only recycle glass bottles. The Council discussed the various options. If recycling could reduce our monthly sanitation disposal rates it may be worth it, however county residents would be utilizing the recycling bin also, which would not lessen our tonnage for our city garbage fully. The council commended Kaylie for her concern and presentation. The Council was in favor of paying \$81 per month, however it was not determined where the recycling bin should be placed; possibly Broulins or the BMC parking lot. Jeff said the city may possible look at going further and including curb side recycling in the city. Kaylie said she will look into possible areas the bin can be placed and report back to the council.

Jeff moved, Stacy seconded to approve a Beer Sales License – carry out only for Food Plaza and a Beer Sales License – carry out only for Hard Times II for 2014. Approved unanimously.

Jeff moved, Earl seconded to approve the attached General Business Licenses for 2014. Approved unanimously.

Earl moved, Kurt seconded to cancel the council meeting scheduled for December 24, 2013. Approved unanimously.

Earl moved, Jeff seconded to give \$30 gift certificates to all regular employees, and to purchase gifts for the volunteer committee members ranging from \$12 to \$15 each. Approved unanimously.

Earl said there is a vacancy on the P&Z Board since Stan Petersen recently resigned. Earl moved, Kurt seconded to appoint Larry Bateman to the P&Z Board. Approved unanimously.

Chuck said he interviewed several possible candidates for the public works position. He said he would like to recommend that Michael Worlton be hired. Kurt moved, Earl seconded to hire Michael Worlton at entry level wage with a six month probation period effective December 1, 2013. Approved unanimously.

Rod presented a copy of the employee policy manual section regarding employee tuition reimbursement. He said Officer Swanson is working on his master's degree in Criminology. Rod said the class Officer Swanson just completed is \$825, but he received a \$100 grant towards it. He said he would like to request \$725, but this expense was never planned and the money has not been budgeted. Rod said he and Sandy discussed budgeting a line item in future years. The Council discussed this matter and would like time to review it further. Rod said he would like to develop a formal process for tuition reimbursement and determine what will be set aside for budgeting purposes.

The Council discussed the water line that needs to be looped from State Street to the New Sweden Highway. It has been determined that extension of the line will begin within the current Urban Renewal Area and URA funds may be available for this project. Dave said he ran a water model and looked at the capacity and fire flow. He said without the loop an adequate fire flow cannot be met. He said this will benefit the existing URA to loop the line. This project will need to be discussed and considered for approval by the Urban Renewal Board. Sandy will set up a meeting.

Sandy said the AIC Academy is being held in Idaho Falls on November 21st. She asked if anyone will be attending. Kim Westergard said she would like to attend, and Stacy said he may be able to attend.

Sandy said the Bingham County Commissioners canvassed the votes from the November election today. She said once they send her a packet, the results will be presented to the Council and included as a matter of record at the next meeting.

Dave said the ozone system has been ordered that will help with the odor control at the lift station. He said the Region is paying \$98,000 for the system. Jeff said there are bylaws in place identifying that the entity putting matter into the system that causes a problem such as the grease must pay to resolve the problem. He said Ammon has been identified as having high solids and he felt they could pay to take care of the problem. Dave said when the ozone system was piloted, it took care of the odor almost to Country Club and reduced the solids. He said this is a benefit to all of the entities by reducing the amount of solids being hauled away. Dave said at the last Board meeting it was discussed to have ozone systems put in each lift station as they are built. This will alleviate the need for coating the manholes.

Dawn said she may be picking up a few Jazz teams from the Firth area.

Dawn said the city received a \$10,000 grant from Playworld to help purchase playground equipment for Pillsbury Park.

Chuck said he talked to ITD regarding a flashing light at the crosswalk at the intersection of Locust and State Street. He said their representatives indicated that they would have funding available in July 2014 for crosswalk lights. However, the City must install the lights and maintain them. ITD will pay for the equipment only. Chuck said if the City is in a hurry for the lights, ITD indicated they would reimburse the city also. He anticipates the lights will cost between \$15,000 and \$30,000. The Council felt we can wait until July of next year to get the lights.

Rod said it is November and the Police Department will start cracking down on trailers being left on the street. He said this will be done in preparation to clear the streets for snow removal. Rod said they will write citations and tow as a last resort.

The Council congratulated all those that ran in the election and were elected.

Earl said he will not be in attendance at the next council meeting.

Earl said he attended two Veteran Day celebrations; one at the Shelley High School and one at the Firth High School. He said he was very impressed with the turn out, and both were very nice presentations. Earl said we have great young people in our community.

Mayor Christensen said the Annual Tree Lighting Ceremony and Chili Cook Off will be held the Friday after Thanksgiving at the City Park.

Adjourned: 9:05 p.m.

ATTEST:

 APPROVE 

OCTOBER CLAIMS 2013

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
16-Oct-13	Association of Idaho Cities	1,765.00	47193
16-Oct-13	Batteries Plus #209	36.99	47194
16-Oct-13	Centurylink	30.39	47195
16-Oct-13	Computer Arts Inc	897.00	47196
16-Oct-13	Daniel Acevedo	1,650.00	47197
16-Oct-13	Eastern Idaho Refional Wastewater Auth.	15,444.00	47198
16-Oct-13	Electrical Wholesale Supply Co. Inc.	96.68	47199
16-Oct-13	H-K Contractors	533.01	47200
16-Oct-13	Hammon Teton Delivery	12.55	47201
16-Oct-13	HD Supply Waterworks LTD	275.38	47202
16-Oct-13	ICRMP	18,028.50	47203
16-Oct-13	Idaho Dept of Employment	1,177.40	47204
16-Oct-13	Idaho Dept of Environmental Quality	5,208.00	47205
16-Oct-13	IDEACOM ESCI	189.54	47206
16-Oct-13	Intermountain Gas Co	58.16	47207
16-Oct-13	Intrnat'l Inst. Of Municipal Clerks	145.00	47208
16-Oct-13	Oilys Garage and Machine	156.14	47209
16-Oct-13	Pharmgrade Inc	840.00	47210
16-Oct-13	Sams Club	301.83	47211
16-Oct-13	U & I Kiwanian	45.00	47212
16-Oct-13	United Micro Data Inc	880.00	47213
16-Oct-13	Valley Brake & Truck Parts LLC	401.78	47214
24-Oct-13	Cameron Welty	109.44	47215
24-Oct-13	Corbin Van Leuven	27.36	47216
24-Oct-13	Eri's Salon	527.50	47217
24-Oct-13	Holly Carlson	61.76	47218
24-Oct-13	Jennifer Cook	120.40	47219
24-Oct-13	Josh Leal	157.33	47220
24-Oct-13	Mckay Smith	53.74	47221
24-Oct-13	Nick Kelley	13.68	47222
24-Oct-13	Paul Blaskovich	1,100.00	47223
24-Oct-13	Stacie Bracken	68.55	47224
24-Oct-13	Beth Williams	2,000.00	47225
31-Oct-13	Advanced Diagnostics Inc	180.00	47226
31-Oct-13	All Occasion Floral & Gift LLC	36.00	47227
31-Oct-13	Brand X Equipment LLC DBA	3,559.70	47228
31-Oct-13	Cable One	170.00	47229
31-Oct-13	Centurylink	155.85	47230
31-Oct-13	Dales Repair Inc	1,128.96	47231
31-Oct-13	Doug Keele	225.50	47232
31-Oct-13	Electrical Wholesale Supply Co. Inc.	12.10	47233
31-Oct-13	Fire Services of Idaho	469.50	47234
31-Oct-13	First Responders	858.47	47235
31-Oct-13	H-K Contractors	458.89	47236
31-Oct-13	HD Supply Waterworks LTD	817.04	47237
31-Oct-13	Home Depot	170.82	47238
31-Oct-13	Honnen Equipment Co of Utah/Idaho Inc	2,316.11	47239
31-Oct-13	Idaho Business System	43.03	47240
31-Oct-13	Idaho Traffic Safety Inc	524.00	47241
31-Oct-13	Lexisnexis Matthew Bender	56.04	47242
31-Oct-13	McGuire Bearing Company	107.76	47243
31-Oct-13	Mission Communications LLC	347.40	47244
31-Oct-13	Petty Cash	68.61	47245
31-Oct-13	Pharmgrade Inc	84.00	47246
31-Oct-13	Phillips 66 Co	1,758.29	47247
31-Oct-13	R&S Distributing	95.67	47248
31-Oct-13	Shelley Kiwanis Club	600.00	47249
31-Oct-13	State Insurance Fund	4,028.00	47250
31-Oct-13	Txtwire Technologies	350.00	47251
31-Oct-13	U.S. Post Office	447.15	47252
31-Oct-13	Valley Brake & Truck Parts LLC	56.32	47253
31-Oct-13	Valley Office System	245.89	47254
31-Oct-13	Verizon Wireless	414.14	47255
31-Oct-13	2M Company Inc	170.00	47256
11-Oct-13	City of Shelley Payroll	51,031.17	
25-Oct-13	City of Shelley Payroll	55,081.04	
	Total	178,479.56	

CITY OF SHELLEY
 BUSINESS LICENSE
 APPLICATIONS
 SUBMITTED NOVEMBER 12, 2013
 FOR 2014

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
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SPECIALIZED LICENSES:

RENEW:

FOOD PLAZA	174 N STATE ST	BEER SALES, CARRY OUT ONLY
HARD TIMES II	644 S STATE ST	BEER SALES, CARRY OUT ONLY

GENERAL LICENSES:

NEW: \$25 EACH

THE GIGGLY PIGLET	171 W PINE ST	HAND CRAFTED ITEM SALES
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RENEW: \$5

ACCRA MACHINE, INC	730 S MILTON AVE	MACHINE/JOB SHOP
ALL OCCASION FLORAL & GIFT	192 W. PINE ST.	FLORIST
ALL SEASON WINDOW CARE	694 E 825 N, BASALT	WINDOW CLEANING SERVICE
ALL4BALANCED	155 KIRKHAM CIR	HOLISTIC SERVICE
ANEW SALON & SPA	670 N STATE ST #1	SALON & DAY SPA
COVERT COMPANY SCALES	103 S SPUD ALLEY	SCALES SALES & SERVICE
DAYLE'S BEAUTY SALON	134 BIRCH ST	BEAUTY SALON
DIRECT LOOP, LLC	1035 RIMROCK CANYN	ROPE SALES & SUPPLIES
DOUG'S MEATS	907 1/2 S STATE ST	RETAIL & WHOLESALE MEAT SALES
ELITE STUDIOS	188 W PINE/270 S PARK	DANCE/GYMNASTICS SCHOOL
EMPIRE MASONRY	1100 OCTOBER COVE	MASONRY OFFICE
FARMERS INSURANCE	114 S STATE ST	INSURANCE AGENCY
GOLF CARTS UNLIMITED/C & S	650 N STATE ST	REPAIR OF GOLF CARTS/STORAGE UNITS
HAIR TO "DYE" FOR	995 OCTOBER COVE	HAIR SALON
HIGHAM VETERINARY	370 N STATE ST	VETERINARY CLINIC
IDAHO FUN JUMPS	155 W FIR ST	JUMP HOUSE RENTALS
JILL SEARLE SCHOOL OF DANCE	550 S STATE ST	DANCE/BATON SCHOOL
LAW OFFICE OF TIMOTHY JONES	223 W CENTER ST #103	LAW OFFICE
DBA LINE-X/EYE FOR DETAIL	475 N STATE ST	LINE-X PROTECTIVE COATING SERVICE
LOOK ELECTRONICS	359 S MILTON AVE	COMPUTER/DATA RECOVERY SERVICE
MARY KAY	580 SEMINARY AVE	BEAUTY PRODUCTS SALES

MATHEWS PLUMBING & HEATNG	342 S STATE ST	PLUMBING & HEATING CONTRACTOR
MR FIXIT OF I. F.	338 S MILTON AVE	HANDY MAN SERVICE
MUTUAL OF OMAHA	410 N PARK AVE	INSURANCE AGENCY
NALDER FUNERAL HOME	110 W OAK ST	FUNERAL HOME/MORTUARY
NEW PHASE, INC	149 S EMERSON AVE	WHOLESALE PLASTIC PRODUCTS
PHASE APPLICATIONS, INC	225 E FIR ST	ELECTRICAL SALES & SERVICE
PROTECH FENCE CO	104 S EMERSON AVE	FENCE SALES & SERVICE
REHLE'S ART STUDIO	370 N STATE ST	ART STUDIO
ROMAINE'S SOFA KING	140 S STATE ST	MATTRESS/FURNITURE SALES
SHELLEY ARCTIC CIRCLE	606 S STATE ST	FAST FOOD RESTAURANT
SHELLEY DENTAL, INC	530 S STATE ST	DENTAL OFFICE
SHELLEY EYECARE	524 N STATE ST	OPTOMETRIST
SHELLEY PIONEER	650 N STATE ST, #1	NEWSPAPER PUBLISHING
SHELLEY VETERINARY HOSPITL	614 N STATE ST	VETERINARY CLINIC
SNAKE RIVER EYE ASSOCIATN	351 W FIR ST	OPTOMETRIST
TAYLOR'D CUTS BARBER SHOP	194 S BYRON AVE	BARBER SHOP
TETON STRUCTURAL ENGINEER	136 S STATE ST	CIVIL ENGINEERING
THE ULTIMATE THRIFT STORE	192 S STATE ST	THRIFT STORE
WOODY'S , INC	730 S MILTON AVE	RETAIL SPORTING GOODS/FIREARMS SALES

43 LICENSES