

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 10, 2017

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Earl Beattie

Mayor Pascoe opened the meeting at 7:32 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of December 13, 2016

Minutes of the Work Meeting on December 13, 2016

November Expenditures

November Overall Budget & Treasurer's Rpt.

Building Permits:

none

A roll call vote was taken: Earl - aye, Kim – aye, Jeff – aye, and Adam-aye.

Approved unanimously.

Ty and Telisa Swenson were in attendance request permission to access city water in the Willow Estates Subdivision, Lot 9 Block 2. This subdivision has been approved for city water on the plat even though it is not within city limits. Jeff moved, Earl seconded to approve access to the city water system with the property owner responsible to pay the connection fee, purchase a meter, and sign an outside water user agreement. Approved unanimously.

Sandy said she received a complaint from Dave Johnson regarding the 126 S. State Street property owned by Patino Rogelio. Mr. Johnson said there is water coming off of the building due to the damaged roof and the water is running into the electrical box outside. Sandy said she wrote a letter to the property owner notifying him of the problem, however she has no ordinance to regulate this type of problem other than the abatement of a dangerous building. She said this will require the council to hold a hearing on the matter with the property owner and have the property inspected, etc. Justin said the owner contacted him and said he did not see any problem. Justin said he looked at the building and the water is running down the conduit right now. BJ said he feels there would be no liability to the city regarding this matter, only to the property owner. He said they are not on city power, or a city provided service regarding electricity, or on city property.

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He said there is no city ordinance specifically regulating this, perhaps this is regulated through the State. The Mayor and Council feel the city will not pursue this matter.

A Scout in attendance wanted to bring to the Mayor and Council's attention that two days ago half of the buses were missing at the start of school because of the slush. He wondered if there should be tires that could help with the slush. Mayor Pascoe said that would be a good idea and thanked him for his comments.

Brent Christensen said he reviewed the right-of-way on Ash Street and the home owned by Robert Johnson is very close to it. He said there is limited space to construct the street, curb and gutter, and he said he is looking for ideas on how this can be accomplished. Mrs. Christensen said he would like to have the street designed with 35 feet of asphalt instead of the required 40 feet. Mayor Pascoe said he, Justin, and Mr. Christensen looked at the property. Jeff said when Robert Johnson's home was built, the city erred in letting him set his home where he did. Mayor Pascoe said there are other streets in the city that are narrower than this would be.

Earl moved, Kim seconded to approve the 2017 Beer License-Carry Out only for Food Plaza, and the Beer License-Carry Out only for Hardtimes II. Also to approve the Beer and Wine License-Carry out only for Good to Go 2 and also for Broulims Supermarket. Approved unanimously.

Earl moved, Adam seconded to approve the Dancing License for the Shelley Senior Citizens, and to waive the \$75 fee for 2017. Approved unanimously.

Earl moved, Jeff seconded to approve the attached list of Business Licenses for 2017 dated January 10, 2017. Approved unanimously.

Earl moved, Jeff seconded to ratify the approval of the attached list dated December 21, 2016. Approved unanimously.

Jeff wanted to discuss the usage of txtwire in notification to the public regarding snow removal. He said in talking with people in the community, they liked the ability to be texted telling them when the plowing will be done. He said our ordinance does not specify the amount of snow that has to fall before plowing begins, just if snow has fallen vehicles must be moved. Jeff said texting will give people notice and if the vehicles have to be towed this will also give them additional proper notification. He said the cost is about \$350 per 1000 messages. Kim said she felt social media could be a useful tool that will cost the city nothing. Sandy said in all her training, social media is considered public record, and the city does not have a server to hold everything. She said larger agencies have servers, such as Bingham County. Sandy said the city asked Bingham County if we could piggy back on their server, but we were unable to. Several people in attendance expressed concern over where to put their cars. One felt txtwire would be great to have. Earl moved, Kim seconded to send out one text to everyone signs up for txtwire as the plowing begins after a snowfall. This will be city wide. Approved unanimously.

Mayor Pascoe assigned each Council member over the same Departments as last year: Earl – Police Commissioner, Attorney and liaison to SICOG, Jeff – Public Works, Engineer, and liaison to REDI, Kim – Parks and Recreation, Tree Committee and liaison to the School District, Adam – City Hall, Building Inspector and Urban Renewal.

Earl moved, Adam seconded to appoint Rod Mohler as Police Chief for 2017. Approved unanimously.

Earl moved, Kim seconded to appoint BJ Driscoll as City Attorney for 2017. Approved unanimously.

Adam moved, Earl seconded to appoint Sandy Gaydusek as City Clerk/Treasurer for 2017. Approved unanimously.

Kim moved, Adam seconded to appoint Mikel Anderson as Recreation Program Director for 2017. Approved unanimously.

Jeff moved, Earl seconded to appoint Justin Johnson as Public Works Director for 2017. Approved unanimously.

Jeff moved, Earl seconded to appoint Forsgren/Dave Noel as City Engineer for 2017. Approved unanimously.

Jeff said the Water Planning Study has been done and an application for a grant was submitted to the Idaho Dept. of Commerce to upgrade our tank and upgrade the line from Well #5, our firm capacity well to West Fir Street. He said originally it was thought there was a line running down West Fir that Well #5 could be tied into. However, there was not, and to add that line will cost about \$250,000. He said that will use more of our reserves that originally planned. Jeff said he has researched the prior minutes and this well was considered firm capacity, however the lines and the drive on the pump will not handle the flow needed for a firm capacity well. He suggested that maybe the city could restore the existing water tank, and make another well our firm capacity well instead of our original plan. Dave said he understood a sixteen inch lines went clear out West Fir to the West, however there is only an eight inch line and it does not run very far down West Fir Street. He said Well #4 would be very viable to become a firm capacity well. Dave said there are a few things that need to be upgrade first. He said the well must be able to pump 2500 gallons per minute. He said he still needs to run the water mode, but it physically looks possible. Dave said the upgrades to Well #4 is already listed in the water study; they will need to rearrange the items listed. He said the grant money was asked for to upgrade the firm capacity well; this would just be changing the location and will not have much of an impact on the funding. He said at some time Well #5 will need to be upgraded so it can pump another 400 gallons per minute, however this could be Developer driven. Dave said in regards to the water tank, DEQ policy is to not fund any maintenance or re-hab projects. However, since URA is funding a major portion of this project, we could talk to the State and see if the project could be shifted. Dave said in regards to the water tank capacity, the study states the city needs an additional storage for 300,000 gallons more. Jeff suggested the 500,000 gallon tank not be torn down, but to

leave it empty so it could possibly be refurbished at a later date. Dave said that would be possible. Jeff said the city needs to pursue looking at Well #4 as ~~form~~ firm capacity, and he does not know why Well #5 was drilled as firm capacity. Dave said when the subdivision was platted in Bingham County, the County required a well lot and a lift station lot. He said then it was annexed into the city. He said when Ball Development was looking at developing and annexing a subdivision into the city, we struggled getting water rights. He said the Council decided this lot could be used, and we got two extensions to drill a city well. Dave said this could not be extended further, so the city decided to drill it as a firm capacity well, however we could only put in a pump that would pump 1100 gallons per minute due to the size of the lines in the area. The Council directed Dave to pursue the review of the water model to make Well #4 firm capacity. Mayor Pascoe asked what this task would cost. Dave said this task could be included in the scope of the work for the original contract for the entire water project, and there would be no additional cost. Mayor Pascoe said he is concerned of what will happen if the city does not get the grant from the Idaho Department of Commerce. He said to refurbish the water tank it will leave the city \$300,000 short. Mayor Pascoe said if the grant is not received, we could wait ten years to do the project and increase the rates to pay for it. However, this will change the URA funding since those funds need to be spent on a project in a timely manner. Dave discussed his contract for the project and said the cost is 10% of the cost of the project which is about \$100,000. Mayor Pascoe asked if water usage could be reduced by using a rotating schedule for the residents. Dave said yes, the study states if the city comes up with an effective way to reduce usage it would reduce firm capacity and storage requirements. He said this is very hard to do with having meters. Jeff said he does not feel the city is in the position to have meters installed at the present. Mayor Pascoe said he is not willing to execute a contract for design until we decide exactly what we are going to do. Ty Swensen asked why metering isn't an option if the city is falling short to provide water services. Jeff said due to the cost and tearing up each resident's yards to install the meters. The Council agreed that the rates to be raised to operate the city's water system sufficiently. However, as far as Dave's contract goes, the council wants to review this project further. The Council directed to place the consideration to call for a hearing to increase the water rates over an amount exceeding 5% on the next agenda. The Council called for a work meeting to discuss the scope of the water project further. The work meeting is scheduled for January 24, 2017 at 6:00 p.m.

The Council discussed the placement of "No Parking" signs on the south side of West Fir Street in front of the High School. Mayor Pascoe said he feels we need to let this matter ride until spring time when it can be further evaluated. Kim asked Rod if this is still a problem when parents stop to drop off or pick up their kids in front of the school. Rod said yes, and it will always be a problem. Kim said when parents park in this area, the wheels of the vehicle are still over the white line. Telisa Swensen said this also causes a problem with the bus drivers being able to get out of the parking lot when they are turning left onto West Fir. Rod said the School is behind closing that area off for parking. Kim said she will meet with School Administration for their suggestions.

BJ thanked the Mayor and Council for his appointment. He said he appreciate working with the city.

Sandy thanked the Mayor and Council for her appointment. She said there are letters in their binders in regards to ~~???????~~ information for wellness clinic for Mtn. View Hospital.

Sandy said there is an invitation from the City of Idaho Falls to attend a meeting regarding information of the Solar Eclipse in a few years.

Sandy said there is some information for a Wellness Clinic that Mountain View Hospital would provide and bill each employees insurance. She asked the Mayor and Council to review the information and see if it is something the city may be interested in.

Dave thanked the Mayor and Council for his appointment.

Justin thanked the Mayor and Council for his appointment. He said the crew has been busy cleaning the streets.

Mikel thanked the Mayor and Council for his appointment. He said the first Jazz Basketball games will begin on Saturday. He said he has been looking at various equipment that may enhance the pool and help with attendance. He said he will present his findings and options at another meeting.

Rod thanked the Mayor and Council for his appointment.

Adam asked if the State Transportation Department intends on fixing State Street. Mayor Pascoe said yes, the street will be roto-milled and overlaid sometime next summer.

Adam said the Preparedness Fair will be held at the Shelley High School on February 18, 2017.

Kim said the Tree Committee will be meeting soon. They will be discussing ideas for Arbor Day.

Jeff presented petitions to each of the other Council Members and Mayor for the formation of a Recreation District. This will be to gather signatures so the matter can be placed on the ballot for the next election.

Jeff said he has heard a lot of positive responses in regards to the snow removal this year. He said the crew is doing a great job.

Earl said he received compliments regarding the Police Department with helping to push people who are stuck out, and the crew with snow removal efforts. He said he appreciates all of the city departments.

Mayor Pascoe said he met with the Bingham County Commissioners and the Copper Meadows Subdivision was approved. This will be developed out be Riverview Elementary. Mayor Pascoe said construction will probably begin in the spring.

Mayor Pascoe said he appreciates everyone; the crew working on the streets and cleaning them, the police for handling the negatives complaints passed along to them, etc. He said they do a great job. Mayor Pascoe said he appreciates working with everyone and feels 2017 is going to be a great year.

Sandy said the DARE graduation will be January 19, 2017 at 700 p.m. at the Shelley High School.

Adjourned: 9:32 p.m.

APPROVE:



ATTEST:

