

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MAY 24, 2005

PRESENT: Mayor Eric Christensen
Council Members: Lorin Croft, Steve Cederberg, John Lent, Charlotte
Fredrickson
Police Chief: Alan Dial
Public Wks Dir.: Rick Anderson
Recreation Dir.: Dawn Lloyd
City Clerk: Sandy Gaydusek
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Jackson Cotterell

PRAYER: Lorin Croft

Steve moved, John seconded to approve the consent agenda as follows:

Approval of the minutes of May 10, 2005 Council meeting
Approval of the following Building Permits:
Dee Mansfield - shop
Derrick Dye - re-roof
Bingham Co. Mem. - sign
Richard Carter - remodel addition
Leading Tech Dev. - commercial building
Leading Tech Dev. - commercial building

Approved unanimously.

Mayor Christensen opened the public hearing to consider amending the Shelley Urban Renewal Agency (SURA) Plan to include a façade project for the businesses in the District. He turned the time over to Kathleen Lewis, a representative for SICOG. Kathleen said the project will include revitalizing the facades of the businesses who wish to participate. The SURA will pay for 75% of the project (up to \$5000 for each business) and each businesses owner will pay for 25% of the project. John said \$100,000 will be appropriated for this, so about twenty businesses will be able to participate on a first come, first serve basis. Kathleen presented a resolution with an exhibit listing all of the projects that have been established, including the amended portion. Mayor Christensen read Resolution # 05-02 allocating funds to include façade improvements done by the SURA paying 75% for each business wishing to participant in the project. Lorin moved, John seconded to adopt Resolution #05-02 amending the Shelley Urban Renewal Agency Plan as read by Mayor Christensen. Approved unanimously.

Heather Westenzweig of the Department of Idaho Parks and Recreation was not in attendance.

Brent McFarland of JRW and Associates addressed the council to discuss several options for utilizing the space in city hall more efficiently. He stated he visited the city office during the afternoon one day last week to assess the problems that the DMV portion of the office was having. He presented five different drawings showing how the office could be changed to be more efficient, and the addition of a Mayor's office and storage room. The Mayor and Council

asked for time to review the drawings. Mr. McFarland said he would meet with the staff again to discuss each drawing and receive more input. Sandy will place this matter on the next council meeting's agenda.

Brent Christensen addressed the Mayor and Council to discuss the possibility of a variance for a fifty foot right-of-way as an access into the proposed Sunset Meadows Subdivision. Mr. Christensen said the access would be coming off of Baseline Road which would be approximately one hundred feet long. The city ordinance requires a sixty two foot right-of-way. Mr. Christensen said he thought he had an agreement with an adjacent property owner to purchase the additional twelve feet needed, but that deal fell through because the owner wanted \$60,000. Mr. Christensen asked if the city would be willing to grant a variance for a fifty foot right-of-way. He said the asphalt would still be forty feet, and there would be two and a half feet of curb and gutter on each side. Mr. Christensen said the five feet of utility right-of-way would be eliminated and one five foot sidewalk would be eliminated. He said there would not be any utilities coming in from Baseline, therefore no right-of-way would be needed for that purpose. Mayor Christensen said he does not want to set a precedence of spot changes to our ordinances. He said the last developer had to comply with these ordinances, and overcame a problem with a shortage of right-of-way. Mr. Christensen said the subdivision will consist of ninety one lots and will have two, possibly three accesses. He said there is an existing access off of Ash Street now, and there are two other potential accesses, but they are only fifty feet wide. Mr. Christensen said there will still be sidewalks in the subdivision, just not one on each side of the access. Rick felt the city should stand by their ordinances and require sixty two feet, or consider amending the ordinance. Sandy said that if only one sidewalk is constructed, and no right-of-way is available, then the second sidewalk can not be constructed when pedestrian traffic warrants another sidewalk. The Mayor and Council discussed this matter, and felt there has to be consistency in our ordinances. They felt Mr. Christensen should be required to follow our current ordinance which establishes the right-of-way as sixty two feet. Sandy asked Mr. Christensen if he had obtained an easement for the sewer line from Basic American Foods. Mr. Christensen said no, Basic American has decided not to give easement for this purpose, but Utah Power and Light told him he could use their easement. Sandy said she would need a written easement from them when he turns in the proposed preliminary plat.

Sandy asked about the progress of the finalization of the first phase of the North Shelley Business Park Subdivision. Mr. Christensen said he needs two more signatures before the plat could be recorded. BJ cautioned Mr. Christensen that no lots should be sold until the plat has been recorded.

Gerald Williams of GW Engineering addressed the Mayor and Council to discuss a proposal for a Storm Water Plan for the city. He said he has been reviewing the city's current storm water system. Mr. Williams made a presentation to the Council of how his company can help the city improve their storm water system. The cost of the plan is approximately \$10,000. He said there made be funding to help the city with this expense, but in the long run it ends up costing more because of the requirements of each grant. Mr. Williams presented handouts to the Mayor and

Council listing his experience on past projects similar to his proposal today which he has completed for other entities.

Bonita Hansen expressed her thanks to the city for grading the alley behind her business on State Street. She said she has some questions regarding the Urban Renewal project, since her business is in the Urban Renewal District. Debbie Evans said a letter will be drafted to each eligible business owner explaining the project. John said Debbie and he would visit with Mrs. Hansen next week to explain the project further.

Mike Carter said he was in attendance to listen about the grants available through the Idaho Parks and Recreation Department. He said the Fire Department is looking for funds for waterways to assist the Department.

The Mayor and Council discussed the drought situation, and determined that once again the residents will be asked to limit their water usage. Those with even numbered houses will water on even numbered calendar days, and those with odd numbered houses will water on odd numbered calendar days. Everyone will also be asked to not water during the heat of the day which is considered from 10:00 a.m. to 5:00 p.m. Sandy will notify the public on their utility bills, marquee, and the Shelley Pioneer.

Sandy discussed a fundraiser picnic in June to raise funds for the construction of Centennial Park. She said Kurt Coates of Blue Mule Auction said he would donate the time of he and his staff to conduct an auction with the proceeds going to the fund raiser also. Sandy said the Centennial Picnic was a very big success last year, and maybe we could charge a small fee for hamburgers and hot dogs. Debbie Evans said she is trying to start a Farmers Market on Thursday afternoons. She suggested that maybe the city could get involved in the Market to raise funds for Centennial Park. Steve said he did not believe the picnic would raise that many funds compared to the time and effort put into the project. He felt we should stick to Spud Day. The Mayor and Council discussed the picnic, and wanted to think about it for another two weeks.

Shirley, Shelley Pioneer stated the Chamber of Commerce has not had much participation for the past few years. She said a lot of the businesses who are members will donate money but not time to the various events. John felt it is a lack of recruitment. Shirley said the Chamber may join with the Kiwanis.

Lorin presented three different designs for Shelley Welcome signs for each entrance into the city. He said the signs will be approximately six feet by fourteen feet. Everyone liked the design with the mountains and blue sky stating the city was established in 1904. Lorin said he will proceed with this matter.

John said Beth was concerned that there are some areas in the city that are not zoned; the churches, schools, and city property. The Planning and Zoning Commission gave

recommendation for new zoning for those areas at the last meeting. The Council gave permission to proceed with the necessary public hearings to get this property zoned.

BJ thanked the Mayor and Council for permission to be excused at the last council meeting. He said his daughter is doing well after her surgery.

Sandy presented claims that the Department of Water Resources sent for review. She asked the Mayor and Council to review these claims so they can be returned by July 29, 2005.

Sandy said the Consumer Confidence Report for 2004 will be published in the next Pioneer. She said this report showing the quality of the city's water will also be posted on the web site.

Sandy said there is new legislation going into effect regarding Public Works Procurement. She said these new laws require all public works projects be done by a state licensed contractor.

Sandy said Sue Betty, the Bingham County Planning and Zoning Administrator contacted her regarding the re-negotiation of the impact area. She said the changes the city made to the agreement were presented to the County Commissioners, but no decision has been made. Sandy said she suggested the Mayor and Council members contact the County Commissioners.

Sandy said Ron Simmons, the Assessor contacted her regarding the revenue the city receives for vehicles titling and registration. She said the County is going to give the city 100% of the county portion with the exception of the administrative fee. They will keep \$.50 of each administrative fee for mailing costs. Sandy said this will help cover Belva's payroll expenses, and hopefully allow the city to hire a part time person for DMV. She said she will talk to the Sheriff about receiving more revenue from the Driver's License Department.

Sandy said Dave Noel contacted her and said Husk and he attended a Reclaimed Wastewater Conference in Boise this week. He said they could not be in attendance tonight, but will attend on June 14th to update the Mayor and Council on the city projects they have been working on.

Dawn said she has encountered several problems at the pool this year. She said the chlorine and acid equipment are not working properly. Dawn said she will continue working on these problems but it may delay the opening of the pool by a few days.

Dawn said the baseball program is up and running well.

Alan said Bingham County is putting together a bid for digital cameras for each police vehicle. He said the Sheriff asked if the city would like to be included in the bid. Alan said for five cars and the server, the approximate cost is \$25,000. He said this will allow each officer to be videotaped digitally and converted over to the computer. Alan said the cameras will be very useful for liability purposes. He said the Sheriff will try and help with some of the training expenses, and some funds will come from the Homeland Security Funds. Alan said he will

probably need the funding in the next month or two. John felt these cameras would be a great asset to the police department if funding can be found. Steve said he will check and see if there is any extra money available at the Sheriff's Department.

Lorin asked Mike Carter if the Fire Department may be interested in having a fire truck on the west side of the city as well as the east side. Mike said he has not thought about this idea a lot, but really didn't have the manpower to staff two fire trucks. He said maintenance as well as personnel is problem. Mike said he has never had a problem with getting the fire truck across the tracks when needed. He said he really needs all of the equipment located in one spot.

Rick said he asked Gerald Williams to help do a storm water master plan to aid in establishing a leach field on the Basic American Foods property. He said he did not know it would cost \$10,000, and recommended the project not be done at this time.

Rick said he is still having a problem with people thinking the city is still doing spring clean up. He said he has been telling people he will bring them a truck to load and then dump it for \$30, but some people are not able to load the truck. Rick said he will be charging \$50 if the city has to load the truck.

Rick said the concrete pad will be poured at the site of the new shop on Friday.

Charlotte said she intends to meet with the new Shelley School Superintendent once he is settled in. She said she would like to ask him to appoint one member of the Hispanic community and one other student to become involved in city government.

Charlotte felt things went very well on Arbor Day. She said it was really great seeing everyone helping to plant the new trees at Brinkman Park.

John said he attended the Urban Encroachment Workshop today at the Shilo. He presented copies of the information received to the other members of the council. John said one suggestion at the workshop was to develop a co-operative agreement between the developers and the irrigation district. Then the developer should be responsible to install irrigation systems in there developments which are turned over to the irrigation district. BJ said the city could benefit from this by irrigation water being provided to the developments by other means than ground water.

Steve said it is really great that the Assessor's Office is giving the city more money to operate the vehicle registration department.

Steve said it appears the orange crossing flags are being used at the intersections. He felt these flags are a great asset to the community.

Lorin said he spoke with Husk while he was in Boise. Husk said he really wanted to be in attendance tonight, but was unable because he was attending the wastewater workshop. Lorin

said Husk indicated that Melaleuca was willing to pay for the shortfall on the Northern Interceptor line. Mayor said yes, they are willing, but it is interim financing and will have to be paid back to them by the Regional Authority.

Lorin said he felt the Arbor Day Breakfast went fairly well. He said an event like this one not only allowed the city to raise funds for Centennial Park, but gave everyone the opportunity to visit with some of the residents of the city.

Mayor Christensen said Tony Hill, the Tree Committee Chairman will be moving to California soon. He said he intends to talk to Gary and LaRee Hammer about serving on the Tree Committee.

Lorin discussed the possibility of starting a city nursery to start trees growing for the city. Rick felt the city crew does not really have time to take care of the nursery, and would probably need a certified arborist for some of the work. Lorin said maybe the school teacher that is over the green house may be able to help.

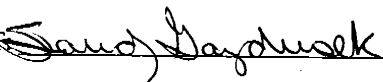
Steve moved, Charlotte seconded to adjourn into executive session. Approved unanimously.

Steve moved, John seconded to reconvene into regular session. Approved unanimously.

Mayor Christensen said potential litigation was discussed during the executive session.

Adjourned: 10:05 p.m.

ATTEST



APPROVE



MAY CLAIMS

<u>DATE</u>	<u>CLAIMS</u>	<u>AMOUNT</u>	<u>CHECK #</u>
2-May-05	Comdata	923.52	28664
2-May-05	US Post Office	277.15	28665
16-May-05	Advanced Business Systems	178.00	28666
16-May-05	Amber Searle	22.05	28667
16-May-05	Amcort Inc.	527.56	28668
16-May-05	American Linen	525.00	28669
16-May-05	Boyd Jolley	1,928.98	28670
16-May-05	Broulim's	79.46	28671
16-May-05	Bug Busters Inc	86.00	28672
16-May-05	Central Transfer Station	450.00	28673
16-May-05	Dwayne Swearingen	600.00	28674
16-May-05	Eagle Rock Hydraulic Service	2,067.63	28675
16-May-05	Eagle Rock Sanitation	3,888.57	28676
16-May-05	Electrical Wholesale Supply Co Inc	280.80	28677
16-May-05	Ellis Automotive	218.46	28678
16-May-05	First Street Plumbing & Heating	9.00	28679
16-May-05	Sandra Gaydusek	45.75	28680
16-May-05	Great Northern Bark Co.	285.35	28681
16-May-05	Hammon Teton Delivery	45.00	28682
16-May-05	Holly Kartchner	240.00	28683
16-May-05	IAS - Envirochem	152.00	28684
16-May-05	Idaho Asphalt Supply	117.60	28685
16-May-05	Idaho Dept of Water Resources	311.00	28686
16-May-05	Idaho Traffic Safety Inc	125.60	28687
16-May-05	Intermountain Gas Co.	246.44	28688
16-May-05	Jolley Building Supply Inc.	143.75	28689
16-May-05	Bret G. Jones	112.50	28690
16-May-05	Just Sports	1,260.00	28691
16-May-05	K & K Blacksmith	7.68	28692
16-May-05	Ken Johnson	112.50	28693
16-May-05	Kenny Williams Heating	280.00	28694
16-May-05	Kings	9.60	28695
16-May-05	Lake City International	56.70	28696
16-May-05	Les Schwab Tire Center	102.50	28697
16-May-05	Dawn Lloyd	9.46	28698
16-May-05	McGrath Meacham and Smit;h PLLC	1,572.00	287699
16-May-05	Mountainland Communications Inc.	98.00	28700
16-May-05	National Waterworks Inc	508.73	28701
16-May-05	Nevco	220.45	28702
16-May-05	Stanley J. Petersen	40.52	28703
16-May-05	Petty Cash	83.30	28704
16-May-05	Phillips 66 Co	683.69	28905
16-May-05	Pioneer Publications	127.40	28906
16-May-05	Pro Power	12.89	28907
16-May-05	Pumpstech Company Inc.	500.00	28708
16-May-05	Jay Rowley	140.04	28709
16-May-05	Shelley/Firth Rural Fire District	4,095.00	28710
16-May-05	Standard Plumbing	63.76	28711
16-May-05	State Insurance Fund	2,714.00	28712
16-May-05	Stephenson Computer Consulting	2,010.00	28713
16-May-05	United States Welding Inc	74.60	28714
16-May-05	Utah Power and Light	4,607.72	28715
16-May-05	Watson Roto Rooter/Thayne Watson	225.00	28716
16-May-05	WM Construction LLC	23,500.00	28717
16-May-05	20th Century Ford	200.00	28718
17-May-05	ACS	10,000.00	28719
20-May-05	Daniel Acevedo	1,500.00	28720
20-May-05	Forsgren Associates/P.A.	2,918.00	28721
20-May-05	KC Construction/Sheradon Kohler	4,150.00	28722
20-May-05	Kellie Gray	19.55	28723
20-May-05	Stanley J. Petersen	43.75	28724
23-May-05	Bateman Brothers	3,620.00	28725
23-May-05	Dougs Sales	1,629.68	28726
23-May-05	Petty Cash	35.00	28727
23-May-05	Sams Club	69.98	28728

31-May-05	Advanced Business Systems	467.00	28729
31-May-05	All Occasion Floral & Gift LLC	43.67	28730
31-May-05	April Hernandez	11.41	28731
31-May-05	Big 5 Corp	96.00	28732
31-May-05	Bonita's	115.50	28733
31-May-05	Business Phone Specialists Inc	60.00	28734
31-May-05	Cable One	154.90	28735
31-May-05	Circular Butte Landfill	4,210.08	28736
31-May-05	Compliance Service Inc	450.00	28737
31-May-05	Electrical Equipment Co Inc	65.00	28738
31-May-05	Exxonmobil Fleet/GECC	868.84	28739
31-May-05	Holly Kartchner	240.00	28740
31-May-05	IAS - Envirochem	209.00	28741
31-May-05	J. Frank Schmidt and Son Co	1,138.00	28742
31-May-05	L & M Auto Repair	769.93	28743
31-May-05	McLeodusa	424.26	28744
31-May-05	Northwest Shade Trees LLC	1,962.00	28745
31-May-05	Petty Cash	38.27	28746
31-May-05	Pioneer Publications	189.16	28747
31-May-05	Post Register	133.02	28748
31-May-05	Roker Materials Co Inc	353.76	28749
31-May-05	Scott Machinery Co	103.70	28750
31-May-05	The Four Sisters	30.00	28751
31-May-05	US Post Office	276.00	28752
31-May-05	United Pipe and Supply	5,090.84	28753
31-May-05	United States Cellular	223.76	28754
31-May-05	Beth Williams	107.86	28755
31-May-05	2M Company Inc	79.50	28756
6-May-05	City of Shelley Payroll	37,414.27	
20-May-05	City of Shelley Payroll	41,840.19	
	Total	178,354.59	