

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JUNE 14, 2022

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Adam French

The meeting was opened at 7:40 p.m.

Leif moved, Adam seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on May 10, 2022

Approval of April Overall Budget & Treasurer's Rpt.

Approval of May Overall Budget & Treasurer's Rpt.

Approval of April Expenditures

Approval of May Expenditures

Building Permits:

Lisa Burnett	- Solar Panels
Dimitri Gustaves	- re-roof
Amanda Miller	- re-roof
John Osai	- remodel
Steven Hansen	- addition
Ed Crapo	- remodel
ICCU	- signs
MDS Homes	- new home
MDS Homes	- new home
MDS Homes	- new home
MDS Homes	- new home
MDS Homes	- new home
MDS Homes	- new home
Reece Drkula	- fence

A roll call vote was taken: Jeff – aye, Adam – aye, Kim – aye and Leif - aye.

Approved unanimously.

BJ conducted a public hearing to consider increasing the bulk water rate to \$5 per every thousand gallons from \$20 per tank full. There was no testimony in favor of the matter. There were no neutral comments on the matter. There was no testimony in opposition of the matter. Justin said a hydrant was purchased to measure the usage, and it will be at the city's discretion and water availability if water will be sold to the contractors. BJ closed the hearing. Kim moved, Adam seconded to adopt Resolution 22-04 increasing the bulk water rate to \$5 per one thousand gallons. Approved unanimously.

BJ conducted a public hearing to consider a disconnection fee for “snowbirds” in the amount of \$50 per disconnection. There was no testimony presented in favor of this issue. There were no neutral comments. There was no testimony presented in opposition of this issue. BJ closed the public hearing. Adam moved, Jeff seconded to adopt Resolution 22-05 implementing the fee of \$50 per disconnection of a “snowbird:” as defined in the ordinance. Each “snowbird” will be required to have the water turned off at the street and have their sanitation can picked up. Upon their return they will have the water back on at the street and their can will be returned. \$50 will be assessed each time they leave for a period of time. Approved unanimously.

Donnavan Harrington, County Assessor along with Pam Eckhardt, County Clerk addressed the Council to discuss the property valuations that have been increased substantially this year. Donnavan said the city valuation went from \$243,755,153 to \$308,907,918. He said a lot of out of state money is coming into the county and we are seeing a lot of growth. The State Tax Commission said the County needs to reevaluate the property or they will do it for them. Donnavan said they used trends to reevaluate the property and will look at the property individually if the property owner contacts the Assessor. Pam explained how the levy rate is calculated on the L2 form.

Jeff Bird was not in attendance.

Ron Gutke was not in attendance.

Sheila Johnson addressed the council to sell snow cones at the city park. She said she has a mobile food vendor license but would also like to sell at the city park. The city already has one concessionaire who sells cotton candy. Kim moved, Jeff seconded to approve a concessionaire license for Sheila Johnson. Approved unanimously.

Adam moved, Leif seconded to ratify the approval to hire Lisa Ybarra as the City Hall/DMV/Police Clerk at entry level with the eligibility of a merit raise at six months and again at her one-year anniversary. Approved unanimously.

Kim moved, Adam seconded to approve the following business licenses:

Busy Bobby Cleaning Service - 225 N. Byron
Corndog Station LLC - Mobile Food Vendor
Caravan Cones - Mobile Food Vendor
Treats and Such Ice Cream Bus - Mobile Food Vendor
Heifers Shaved Ice - Mobile Food Vendor
Approved Unanimously.

Jeff moved, Kim seconded to approve a Beer License – Consumer on Premises and a Beer License – Carry Out Only to El Chuy Market at 126 S. State. Opened containers may not be sold to be carried out. Approved unanimously.

Leif moved, Adam seconded to ratify the approval of the following fireworks sales permits:

Broulins - 570 S. State
TNT Fireworks - 580 S. State

Approved unanimously.

Adam moved, Leif seconded to declare the old pool deck as surplus property and sell to a city employee for \$100 to be removed. Mikel's said some of the wood was rotted. Approved unanimously.

Sandy said the resolutions for the URA Ordinance adoption was not prepared yet.

Dave drafted a new set of street light specifications for the city. He removed an extra "J" box that was on the prior specifications. He said the intent was to have one way or another, but it was confusing. Adam moved, Kim seconded to approve the specifications for streetlights as presented. Approved unanimously.

Justin said he would like to remove and replace the Brinkman Park Shelter. He said it is in bad condition. Justin said he would like to replace it with a canopy. After further discussion and due to a potential safety hazard, Adam moved, Leif seconded to demolish the current shelter and work towards budgeting for a new shelter. Three in favor, Kim opposed. Motion carried.

Adam moved, Kim seconded to expend \$840,000 for upgrades to the wastewater treatment plant from the bond surplus fund. Approved unanimously.

Chad would like to implement a K9 certification stipend for the K9 Handler due to adding extra obligations to care for the dog. Leif moved, Jeff seconded to approve a stipend of \$100 per month once the handler becomes certified. Approved unanimously.

BJ presented Ordinance #635 regarding the amendment of the garage sizing for new construction of residential homes. The ordinance is to amend the 24 X 24 requirement to dimensional sizing only. Kim said she is trying to please everyone but feels it should stay 24 x 24 dimensional. She said most people are glad their garage is bigger. Leif asked what the city was trying to accomplish. He said if it is keeping cars off the street, why not enforce no on street parking. He also asked about a three-car garage. Jeff moved, Kim seconded to suspend the reading of Ordinance #635 on three separate days and read the title of Ordinance #635 once. A roll call vote was taken: Jeff – aye, Kim – aye, Leif – aye, and Adam – nay. Motion carried. Jeff read the title of Ordinance #635. Jeff moved, Kim seconded to adopt Ordinance #635 regulating the garage and driveway sizing to dimensional only. A roll call vote was taken: Kim – aye, Leif – aye, Jeff – aye, and Adam – nay. Motion carried.

Dallan Jolley said as a citizen he is disappointed in the council for regulating the size of a person's garage.

Justin said there is a rule out that needs to be followed by October 2024 regarding identifying all lead and copper lines in the city. He said the only way to find this out is a visible inspection of every line. Dave said he has submitted an application for a grant and was awarded funds to update the water study. He said it is a 50-50 match. He said the city should update the study first to identify the need for certain improvements. He said the study will identify a plan that will help us in

applying for grant money to accomplish this project. Dave said having meters also helps with grant awards. Dave said he plans to get the FPS done early and identify a plan so he can approach funding agencies. Dave said we should try and get in front of the line for funding, however it will cost some money. Dave said the city was also awarded \$30,000 for the update to the Sewer Facility Planning Study. He said in July the award letter should be received by the city and we will need to respond by August.

During the work meeting property that the city owns which was the former railroad spur lies within the Parks Subdivision was discussed. The property was originally going to be made into a walk path between the residential homes and the twin homes, however, the plat was changed to eliminate some of the cul-de-sacs and the pathway was forgotten. There is thirty-two feet in front of some of the town homes that is city owned property. It was discussed whether to have this just be part of the right-of-way, a lease of property to a HOA or to make it a utility right-of-way. Adam moved, Kim seconded to make the thirty-two feet of city owned property as a utility easement in the Parks Subdivision. Three in favor, Jeff opposed. Motion carried.

Sandy said there are a few ordinances that need to be cleaned up to be consistent with other amendments the city has made. Those being:

- a. 10-17-2 (D) and 10-17-2 (C) (5) Regarding Lot Size and Garage Size Requirement for Manufactured Homes
- b. 10-16-4 (A) Amend Lot Size Definition of an RE zone
- c. 10-8-2 Amend RE for Setback on Street Side and Street Side with Garage
- d. 10-9-2 (5) Amend Wording to Include Garage and Garage Side Setback
- e. 10-16-7 (F) (2) Amend Wording Regarding Placement of Street Lights

Leif moved, Jeff seconded to send these amendments to the P&A Board for a hearing to be held. Approved unanimously.

Adam said Bingham County has cut off water to the North Bingham County Park on the South side. He said he is working with the IDEAS Group to see what can be done to help.

Sandy said she received a note from the Shelley Supporters of the Art thanking the city for their help.

Sandy said AIC Conference will be in Boise next week.

Mikel said the pool is open and running great. He said Baseball is halfway over and running great also. Mikel said there are four kids that are going to the AIC Youth Program next week.

Mikel said he is working to establish a Tree City Committee and working to comply with the ordinance. He said the ordinance states that the committee members must reside in the city. The Mayor and Council said the ordinance needs to be amended.

Jordon said he is working on Division 2 of the Parks Subdivision and Division 1 of the Fox Crossing Subdivision. He said he has a lot of house plans he is reviewing as well.

Justin said HK will be working on the street improvements beginning the first of July. He said the Fir Street Sewer Project is almost complete. He said the construction portion is done. He said he is almost done with the trail project.

Chad said the K9 program is up and going. He said Officer Dannehl and Hero are training. He said hopefully they will be on the street by mid-July. Chad said they just had a joint task force for drug use. He said they will have testing for a new officer soon and have received about forty applications. Chad said they are working on an SRO car to match the Shelley colors.

Jeff said the Sewer District has been approved, but they came up short for funding with the State. He said they will continue to work on funding.

Kim said she appreciates Mikel. A letter was given to Mikel by Mike Reese, the pool inspector commending Mikel and Pam. Kim said we have a great pool. She said Mike has worked so hard and she appreciates him.

Kim said Jordon is the Planning Director and she thanked him for his hard work.

Kim said she appreciates all the hard work Justin, and his crew has done at the City Parks. She said everything looks great.

Kim said she appreciates the Chief and loves their social media site posts.

Kim said Jeff is doing a great job and she loves working with Adam, Leif, and the Mayor.

Kim said Lori Boyce needs to work toward solving her water pressure issue. She asked Justin to work with her on this. She said she will contact Lori.

Adam said he agrees with Kim, the city looks grate and Chief Purser has done great.

Mayor Pascoe said he agrees with Kim, all is doing great.

Mayor Pascoe said we need to look at budgeting for cost of living raises and additional personnel. He said we need to look at SRO funding with the school's help.

Adjourned: 9:50 p.m.

APPROVE:  ATTEST: 

DATE	April	AMOUNT	CHECK #
4/5/2022	Comdata	\$ 4,313.70	548445
4/5/2022	The stay alert magazine	\$ 205.00	548446
4/19/2022	A&B trans	\$ 664.60	548447
4/19/2022	AAA Giles	\$ 1,350.00	548448
4/19/2022	Adams MFG	\$ 161.00	548449
4/19/2022	Allied business Solutions	\$ 31.80	548450
4/19/2022	American Linen	\$ 289.78	548451
4/19/2022	Broulim's	\$ 44.99	548452
4/19/2022	Cammins MVP	\$ 100.00	548453
4/19/2022	Chad Purser	\$ 78.00	548454
4/19/2022	Core & Main	\$ 45.94	548455
4/19/2022	Dana Shigihara	\$ 60.00	548456
4/19/2022	Dooley Enterprises	\$ 6,138.52	548457
4/19/2022	Eagle rock Hyd	\$ 268.94	548458
4/19/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 27,242.60	548459
4/19/2022	Electrical Wholesale Supply	\$ 53.00	548460
4/19/2022	Ferguson Waterworks	\$ 517.15	548461
4/19/2022	Forsgrn Asso.	\$ 41,697.50	548462
4/19/2022	Freedon Mailing Services	\$ 623.30	548463
4/19/2022	Google	\$ 72.00	548464
4/19/2022	Hammon teton	\$ 16.00	548465
4/19/2022	Hard Times	\$ 7,235.95	548466
4/19/2022	IAS Envirochem	\$ 125.00	548467
4/19/2022	IBM	\$ 578.08	548468
4/19/2022	Idhao Falls Peterbuilt	\$ 95.08	548469
4/19/2022	Idaho Irrigation Pumpers Association	\$ 150.00	548470
4/19/2022	Ideaconesci	\$ 189.54	548471
4/19/2022	Intermountain Bobcat	\$ 428.05	548472
4/19/2022	Intermountain Gas	\$ 509.53	548473
4/19/2022	Interstate Billing	\$ 160.00	548474
4/19/2022	McGuire Bearing	\$ 81.63	548475
4/19/2022	Metroquip	\$ 1,540.76	548476
4/19/2022	Mountain West Bank	\$ 5,800.00	548477
4/19/2022	O'Reilly	\$ 756.59	548478
4/19/2022	Pacific Steel	\$ 94.55	548479
4/19/2022	Peackeeper	\$ 670.16	548480
4/19/2022	Point S	\$ 473.84	548481
4/19/2022	Post Register	\$ 61.15	548482
4/19/2022	PSI	\$ 16,397.57	548483
4/19/2022	Robert Tincer	\$ 78.00	548484
4/19/2022	Rocky Mnt. Power	\$ 6,103.13	548485
4/19/2022	Sams Club	\$ 228.02	548486
4/19/2022	Schaeffers	\$ 102.96	548487
4/19/2022	Schows Truck Center	\$ 64.50	548488
4/19/2022	Shelley Ace	\$ 2,182.34	548489
4/19/2022	Shelley Auto Care	\$ 35.00	548490
4/19/2022	Smith Driscoll	\$ 2,575.00	548491
4/19/2022	Specialty Construction	\$ 98.25	548492
4/19/2022	State Insu. Fund	\$ 8,305.00	548493
4/19/2022	Tacoma Screw	\$ 36.91	548494
4/19/2022	Uniforms 2 Gear	\$ 4,617.65	548495
4/19/2022	Upper Case Printing	\$ 760.00	548496
4/19/2022	Valley Office	\$ 1,053.44	548497
4/19/2022	Corin Wilde	\$ 13.92	548498
4/22/2022	Blue Cross of Idaho	\$ 775.68	548499
4/22/2022	Jeff Kelley	\$ 2,000.00	548500
4/29/2022	A & B Trans	\$ 1,210.55	548501
4/29/2022	Bingham County Sheriffs Office	\$ 30,000.00	548502
4/29/2022	Bingham News Chronicle	\$ 56.68	548503
4/29/2022	Cammins MVP	\$ 50.00	548504
4/29/2022	Centurylink	\$ 241.12	548505
4/29/2022	Core & Main	\$ 135.89	548506
4/29/2022	Diamond B Specialties	\$ 4,263.25	548507
4/29/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 27,242.60	548508
4/29/2022	Garrett H Sandow	\$ 1,650.00	548509
4/29/2022	H-K Contractors	\$ 10.00	548510
4/29/2022	HD Fowler	\$ 158.28	548511
4/29/2022	Home Depot	\$ 447.80	548512
4/29/2022	IBM Corp.	\$ 578.08	548513
4/29/2022	Idaho Rual Water Association	\$ 120.00	548514
4/29/2022	Idhao Traffic Safety	\$ 508.50	548515
4/29/2022	Industrial Hose	\$ 10.32	548516
4/29/2022	Jeff Hintze	\$ 63.58	548517
4/29/2022	John Bennett	\$ 92.00	548518
4/29/2022	Lawson Products	\$ 291.84	548519
4/29/2022	Lumen Century Link	\$ 2.70	548520
4/29/2022	Mastercraft Pool	\$ 3,580.00	548521
4/29/2022	Matkin Auto	\$ 96.24	548522
4/29/2022	Pacific Steel	\$ 151.49	548523
4/29/2022	Purvis	\$ 65.55	548524
4/29/2022	R&S Distributing	\$ 82.44	548525
4/29/2022	Sparklight	\$ 243.25	548526
4/29/2022	Symmetry Garge Doors	\$ 1,478.00	548527
4/29/2022	Tri-State Hydraulics	\$ 131.63	548528
4/29/2022	Utah Jazz Youth Basketball	\$ 5,965.00	548529
4/29/2022	Verizon Wireless	\$ 261.90	548530
4/1/2022	Payroll	\$ 69,471.33	
4/15/2022	Payroll	\$ 62,883.19	
4/29/2022	Payroll	\$ 62,246.56	
	Total	\$ 422,140.87	

DATE	May	AMOUNT	CHECK #	
5/5/2022	Condata	\$ 2,219.60	548531	
5/5/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 62,029.00	548532	
5/5/2022	H-K Contractors	\$ 461,723.75	548533	
5/11/2022	Idaho Central Credit Union	\$ 2,830.71	548534	
5/11/2022	Rocky Mt. Power	\$ 231.40	548535	
5/11/2022	Rod Mohler	\$ 204.00	548536	
5/17/2022	A&B Trans	\$ 3,349.06	548537	
5/17/2022	AAA Giles	\$ 675.00	548538	
5/17/2022	Adams MFG	\$ 39.00	548539	
5/17/2022	American Construction Supply	\$ 91.98	548540	
5/17/2022	American Linen	\$ 289.78	548541	
5/17/2022	Army Surplus	\$ 15.26	548542	
5/17/2022	Bingham News Chronicle	\$ 165.04	548543	
5/17/2022	Broulim's	\$ 52.99	548544	
5/17/2022	Cammans MVP	\$ 200.00	548545	
5/17/2022	Cintas	\$ 58.65	548546	
5/17/2022	Core & Main	\$ 523.91	548547	
5/17/2022	Creative Product Source	\$ 531.08	548548	
5/17/2022	Eden Valley Food & Firearms	\$ 220.00	548549	
5/17/2022	Falls Plumbing	\$ 32.52	548550	
5/17/2022	Firth Fire Dept.	\$ 1,380.00	548551	
5/17/2022	Freedom Mailing	\$ 623.30	548552	
5/17/2022	H-K Contractors	\$ 198,205.55	548553	
5/17/2022	Hard Times	\$ 12,236.97	548554	
5/17/2022	HD Fowler	\$ 665.25	548555	
5/17/2022	IAS Envirochem	\$ 125.00	548556	
5/17/2022	Idaho Falls Peterbilt	\$ 5,098.76	548557	
5/17/2022	Idaho Rural Water Asso.	\$ 360.00	548558	
5/17/2022	Intermountain Gas	\$ 905.16	548559	
5/17/2022	Kirk Dooley	\$ 182.04	548560	
5/17/2022	Mathews Plumbing	\$ 337.00	548561	
5/17/2022	Metroquip	\$ 1,557.12	548562	
5/17/2022	O'reilly	\$ 240.24	548563	
5/17/2022	Petty Cash	\$ 139.78	548564	
5/17/2022	Point S Rons Tire	\$ 473.84	548565	
5/17/2022	Pool Petty Cash	\$ 200.00	548566	
5/17/2022	Post Register	\$ 959.98	548567	
5/17/2022	Proforce Law Enforcement	\$ 927.26	548568	
5/17/2022	PSI	\$ 16,279.00	548569	
5/17/2022	Pyramide USA	\$ 2,200.00	548570	
5/17/2022	R&S Distributing	\$ 132.72	548571	
5/17/2022	Sams Club	\$ 604.39	548572	
5/17/2022	Searle Hart & Asso.	\$ 13,000.00	548573	
5/17/2022	Shelley Ace	\$ 1,253.32	548574	
5/17/2022	Sherwin Williams	\$ 55.24	548575	
5/17/2022	Smith Driscoll & Asso.	\$ 3,307.00	548576	
5/17/2022	Southeastern Dist. Health Dept.	\$ 50.00	548577	
5/17/2022	The radar Shop	\$ 560.00	548578	
5/17/2022	Unirorms 2 Gear	\$ 9.00	548579	
5/17/2022	Valley Office System	\$ 616.24	548580	
5/23/2022	Sandra Gaydusek	\$ 152.33	548581	
5/23/2022	Rod Mohler	\$ 1,951.55	548582	
5/23/2022	NLK9	\$ 5,000.00	548583	
5/31/2022	Airgas	\$ 43.29	548584	548854
5/31/2022	All American Sports	\$ 862.50	548585	548855
5/31/2022	Allied Business	\$ 31.80	548586	548856
5/31/2022	Association of Idaho Cities	\$ 2,020.00	548587	548857
5/31/2022	Bingham News Chronicle	Void	Void	548588 548858
5/31/2022	Blue Cross of Idaho	\$ 775.68	548589	548859
5/31/2022	Cammans MVP	\$ 300.00	548590	548860
5/31/2022	Custom Canvas	\$ 500.00	548591	548861
5/31/2022	David McMurtrey	\$ 500.00	548592	548862
5/31/2022	Diamond B Specialties	\$ 2,338.00	548593	548863
5/31/2022	Digline	\$ 21.84	548594	548864
5/31/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 27,242.60	548595	548865
5/31/2022	Electrical Wholesale	\$ 9.24	548596	548866
5/31/2022	Frerguson Waterworks	\$ 223.99	548597	548867
5/31/2022	Forsgren Asso.	\$ 30,394.75	548598	548868
5/31/2022	H-K Contractors	\$ 2,280.83	548599	548869
5/31/2022	Honne Equipmetco	\$ 1,219.45	548600	548870
5/31/2022	IBM	\$ 578.08	548601	548871
5/31/2022	Idaho Traffic Safety	\$ 412.50	548602	548872
5/31/2022	IDEACOM ESCI	\$ 189.54	548603	548873
5/31/2022	Industrial Hose	\$ 214.87	548604	548874
5/31/2022	Jim's Trophy	\$ 30.50	548605	548875
5/31/2022	Kershaw Curb and Gutter	\$ 26,241.90	548606	548876
5/31/2022	Kormangement	\$ 16.00	548607	548877
5/31/2022	Lawson Products	\$ 261.84	548608	548878
5/31/2022	Linday Eldrege	\$ 50.00	548609	548879
5/31/2022	Lumen Century Link	\$ 2.56	548610	548880
5/31/2022	MasterCraft	\$ 1,120.59	548611	548881
5/31/2022	Metroquip	\$ 1,570.64	548612	548882
5/31/2022	Modern Printing	\$ 98.95	548613	548883
5/31/2022	Pacific Steel	\$ 254.15	548614	548884
5/31/2022	R&D Nuresry	\$ 390.00	548615	548885
5/31/2022	Rocky Mt. Power	\$ 6,375.24	548616	548886
5/31/2022	Shelley Auto Care	\$ 67.01	548617	548887
5/31/2022	Sparklight	\$ 243.25	548618	548888
5/31/2022	State Insurance Fund	\$ 8,305.00	548619	548889
5/31/2022	Stephenson Computer Consulting	\$ 720.00	548620	548890
5/31/2022	The Nate Bite	\$ 195.00	548621	548891
5/31/2022	Uniforms 2 Gear	\$ 1,218.72	548622	548892
5/31/2022	Valley Office System	\$ 670.41	548623	548893
5/31/2022	Vehicle Lighting	\$ 24.40	548624	548894
5/31/2022	Industrial Hose	\$ 800.00	548625	548895
5/13/2022	Payroll	\$ 61,364.32		
5/24/2022	Payroll	\$ 70,768.24		
	Total	\$ 1,056,218.45		