

CITY OF CHELLEY
COUNCIL MEETING
MINUTES

FEBRUARY 14, 2012

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell (absent), Stacy Pascoe, and Jeff Kelley
Police Chief: Rod Mohler
Public Wks Dir: Chuck Lloyd
Recreation Dir.: Dawn Lloyd
City Clerk: Sandy Gaydusek
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Jada Hanson

PRAYER: Jeff Kelley

Jeff moved, Stacy seconded to approve the following consent agenda:

Minutes of January 24, 2012 Council Meeting
Approval of January Expenditures
Approval of January Overall Budget & Treasurer's Rpt.
Building Permits:
Ted Mount - Shop/Garage

A roll call vote was called for: Earl – aye, Jeff – aye, and Stacy – aye. Approved three in favor, one absent.

Tate Albright, of the Mayor's Youth Committee said some of their members attended a youth conference in Utah. He said there were great speaker and they learned a lot. He said the theme chosen for the City's Founders Day Ball is "Our Town".

Sandy swore in Rod Mohler as the new Police Chief.

Dave Noel said the project to construct Well #5 went out for bid last spring. He said the budget for this project was \$450,000, and the low bid came in just under \$600,000. The bid was not awarded Dave said he reworked the bid and removed the generator, the slab on grade and the roof section that was to house the generator. He said he also simplified the piping. Dave said the mechanical design is done, and ready to submit to DEQ for approval. He said the engineers estimate is approximately \$450,000 and in range with the modifications. Dave said he estimates this project will take approximately four months to complete once the construction commences.

Earl moved, Jeff seconded to approve the business licenses as listed on the attached document for 2012. Approved three in favor, one absent.

Sandy said the city received a dividend check in the amount of \$4934 this year. She said this dividend check comes from the State Insurance Fund based on the loss ratio of the entire pool and the loss ratio of the city. Sandy said in the past the city has granted a safety day to each full time employee to be used similar as personal leave, but would be lost if not used by the end of the calendar year. She said in the past there were occasions the city gave a bonus or item such as a jacket or tote bag to the employee in appreciation for safe work place habits. Sandy asked if

the council wanted to do anything for the employees this year. Stacy moved, Earl seconded to table this matter and revisit it in July after budget figure have been reviewed. Approved three in favor, one absent.

Sandy said she has placed the sewer connection fee on the agenda to be discussed, because EIRWWA had voted to raise their connection fee to \$3600 from \$2600 at their meeting January 26, 2012. She said she just found out that EIRWWA has to hold a public hearing to raise this fee which will be March 1, 2012. Sandy said she spoke with the City of Ammon, and they are currently charging \$1300 for their sewer connection fee, but considering raising it to \$4900. Out of that \$4900, \$3600 would go to EIRWWA and the remaining \$1300 would stay with the City of Ammon for future infrastructure repair or replacement. Sandy said currently the City of Shelley charges \$3000, with \$2600 going to EIRWWA and \$400 staying with the city for future needs. Stacy said he is concerned about raising the connection fee to \$4000, and the impact it will have on development. Jeff said he is concerned about the surrounding communities charging less and also hampering development. He said he is also concerned about whether \$400 is enough to plan for our future infrastructure needs. Dave said the City of Shelley has not done a Sewer Collection Facility Planning Study for twenty years. Therefore, it is not known how much exactly it will take to service our collection system. Dave said EIRWWA went through this study, but it did not include the individual entities. Dave said raising connection fees for new developers can be done to reduce bonding for future projects, or the bond can just be more at the time the project is needed. Dave said there is 25% capacity left in the new treatment plant which should last quite a while. He said the next phase of the plant is estimated to cost 12 million dollars. Dave said based on the remaining capacity of ERU's, charging \$3600 per ERU will only accumulate ten million, however some of the original project included some of the components for future phases. He said Shelley is a 25% partner and has one vote on the EIRWWA Board. Dave said if EIRWWA passes the \$3600 connection fee, Shelley will need to supplement this fee if they do not raise their fee also.

Sandy presented the Vehicle Use Policy, and the Workplace Discrimination and Harassment Policy. She said there were a few changes made from the template that ICRMP provided to fit Shelley's needs. The council discussed who should be made the Designated Official when handling Discrimination Issues as stated in the policy. Sandy said she would contact ICRMP and see who they suggested, and then email the council with that recommendation. Stacy moved, Jeff seconded to adopt the Vehicle Use Policy and the Workplace Discrimination and Harassment Policy as presented, and will consider who the Designated Official will be when they receive ICRMP's suggestion. Approved three in favor, one absent.

Dawn said the city is looking at reducing the scope of work to stay within budget for the proposed Spray Park. Jeff said if we have to reduce the size of the spray park it may not be worth changing the filtration at the pool. Mayor Christensen concurred.

BJ discussed the draft of the lease with EIRWWA for the city owned property that the treatment plant is sitting on. He said the city needs to determine how we want to present this lease to the

EIRWWA Board. BJ said originally Shelley presented a lease to EIRWWA stating the lease should be reviewed and renewed annually. The EIRWWA Board wanted something more fixed, and asked for an appraisal of the property. BJ said the appraisal was done, and the property was valued at \$174,000 based on mid 2008 market values, and the condition of the property prior to any improvements by EIRWWA. BJ said he understands that EIRWWA is not in the position to trade capacity, or pay outright for the property at this time. He asked if the city would like to add the appraised value to the lease, and what the value is of the connections at this time. Dave Noel said the EIRWWA Board asked for a new proposal to include the value of the property in the lease, and he recommended that the value of the connections also be included in the lease. Dave said the EIRWWA Board would like a section also added to assure them that the city will not call the debt due without an adequate time to come up with the funding. Chuck discussed the well that is on the property near the treatment plant. He is concerned about who will be responsible for repairs for the well that belongs to the city if needed. He felt any repairs to this well should be at EIRWWA's expense. Chuck said he also felt the city should retain ownership of this well for future use on the surrounding city property. Dave said the well and the well house has not been included in the legal description for the lease so the city can use it at a later date, and so the city retains the water right. The Council determined the value of the property should be included in the lease, and reviewed and considered for renewal annually. BJ will draft the amendments to the lease.

BJ congratulated Chief Mohler on his appointment.

Sandy said the city received notice of a public hearing for Bingham County to consider a zoning amendment.

Sandy said she received a letter requesting an appeal for the decision to deny a setback variance for Odell Young at Hidden Treasures. The council determined they would review the file for this variance on February 28, 2012. Sandy said she would notify Mr. Young.

Rod said there have been no major problems in the police department. He said he is working to make sure all of the shifts are covered.

Dawn said there will be a Blood Drive on February 22, 2012 at City Hall.

Dawn thanked the city crew for the tile work they did at the swimming pool.

Chuck updated the Council on the status of Justin Johnson's daughter who had been hospitalized at the Primary Children's Hospital in Salt Lake. He said Justin's daughter is doing fine.

Jeff said Jacqueline Wittwer would like the city to do some research on getting a grant from ITD to create a bike path in the city. Jeff said he reviewed the provisions of the grant and there is not enough time before the application deadline to arrange for the necessary community and school participation. He suggested the city could gear up for next year and submit an application. Jeff

said he thinks a bike path is a good idea. He said the grant will also maintain the striping as long as the program is continued.

Stacy said he has received some complaints regarding pet owners allowing their pets to defecate onto the walking path. The council discussed placing signs on the walk path prohibiting such conduct, and specifying at least a \$100 fine. Stacy also suggested placing garbage cans on the path to dispose of the waste. Sandy said there is already an ordinance in place prohibiting any animal defecating on public property or private property not owned by the pet owner. She said the problem the city has experienced is, if the police officer does not witness the violation, then the complainant that witnessed the act has to sign the citation to make it valid. Sandy said also, part of the walk path does not lie within city limits. Jeff moved, Stacy seconded to pursue placement of the signs and garbage cans on the walk path regarding this matter, and to amend the ordinance that will increase the penalty to \$100 for anyone violating this ordinance. Approved three in favor, one absent.

Stacy said he would like to come up with some ideas to start a campaign to "Buy In Shelley". Mayor Christensen said he spoke with Merlin Jones regarding this same issue. He said the city bills will send a message asking the citizens to support Shelley businesses. Mayor Christensen said he understands we need to support our local businesses, but the demographics of this community have changed. Stacy asked for the council to think about ideas to further this venture. Jeff said he felt it would be nice to include the local vendors during Spud Day. Sandy said we have a business of the month spotlight on the city's web site. Dawn also suggested using the marquee.

Earl reminded everyone of the Open House to honor retiree Alan Dial for his years of service to the city. The Open House will be Tuesday, February 28, 2012, from 6:00 p.m. until 7:00 p.m.

Earl congratulated Rod Mohler on his appointment as Police Chief. He said Rod and he will be interviewing some of the reserves for the open officer position.

Earl complimented the Police Department for a drug bust they assisted in a few weeks ago.

Mayor Christensen said there will be an EIRWWA meeting March 1, 2012, at 10:00 a.m. at the City Hall.

Earl moved, Stacy seconded to adjourn into executive session pursuant to Idaho Code 67-2345(1a). A roll call vote was taken. Earl – aye, Stacy – aye, and Jeff – aye. Three in favor, one absent.

Earl moved, Stacy seconded to reconvene into regular session. Approved three in favor, one absent.

Mayor Christensen said during executive session the council discussed the hiring of Rod Mohler as Police Chief, and his pay scale.

Earl moved, Jeff seconded to hire Rod Mohler as Police Chief as the Department Head Pay Scale Level 14 which is a salary of \$4764 per month with a six month probationary period. Approved three in favor, one absent. This will be retro active from January 24, 2012, and Rod will not be eligible for a merit increase until one year from now if the merit scale is not frozen.

Adjourned: 9:58 p.m.

ATTEST: Sandy Dajdusek APPROVE: Earl R. Oka

**CITY OF SHELLEY
BUSINESS LICENSE
APPLICATIONS
SUBMITTED FEBRUARY 14, 2012
FOR 2012'**

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
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SPECIALIZED LICENSES:

None submitted.

GENERAL LICENSES:

NEW: \$25 EACH

Empire Masonry, Inc. The Ultimate Thrift Store	1100 October Cove 181 W. Pine St.	Office for masonry business Thrift store
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RENEW: \$5 EACH

Action Mechanical Co. Family Dollar, Inc. Laura's Hair Square New Phase, Inc.	608 N. State St. 560 S. State St. 124 Birch St. 149 S. Emerson Ave.	HVAC & plumbing contractor Retail store Hair salon Wholesale plastic products
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RENEW: \$15 LATE FEE

Phase Applications, Inc.	255 E. Fir St.	Electrical sales & service
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7 TOTAL PERMITS