

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

APRIL 09, 2013

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell, Stacy Pascoe, Jeff Kelley
Police Chief: Rod Mohler
Public Wks Dir: Chuck Lloyd (absent)
Recreation Dir.: Dawn Lloyd (absent)
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Jada Hanson
PRAYER: Earl Beattie

Earl moved, Kurt seconded to approve the following consent agenda:
Minutes of March 26, 2013 Council Meeting
Approval of the following Building Permits:
Larae Williamson - remodel

Roll Call Vote: Earl – aye, Kurt – aye, Stacy – aye, and Jeff – aye. Approved unanimously.

Scott Searle, one of the Commissioners for the Shelley-Firth Rural Fire District addressed the Mayor and Council to request annexation for the property the Fire District has purchased west of Hanson Road to construct a new Fire Station. Sandy said the city would need a formal request for annexation, and then the issue would go before the Planning and Zoning Commission to rezone the property upon annexation, and then before the City Council. Mr. Searle asked if there may be a possibility of waiving the water and sewer connection fees. The Council felt there would need to be more information regarding the plans for the station before a decision could be made. It would not be a good idea for the water used to wash trucks and equipment going into the city sewer system; it would be better to have a French drain installed. Also, a portion of the sewer connection fee goes to EIRWWA. Sandy said there will be fee to annex and rezone the property. Mr. Searle asked to have those fees waived also. The Council will consider those fees. The Council agreed to send this matter to the Planning and Zoning Commission for the first hearing.

Sandy said pursuant to Idaho Code the city must notify the county of when the budget hearing will be held, by April 30th each year. Sandy said the last day to hold the budget hearing is September 4, 2013. She requested to hold the hearing on the 3rd or the 4th. The Council set the hearing for Wednesday, September 4, 2013 at 7:30 p.m.

Rod said there is a vehicle that is no longer needed in the Police Department and he would like to sell it at auction. Earl moved, Jeff seconded to declare a 2006 Chevy Impala, VIN #2C1WS441769387107 as surplus property which is to be sold at auction. Approved unanimously.

Sandy said the AIC Conference will be held June 19th through the 21st in Boise this year. She asked who is planning to attend. The Mayor, Jeff, Stacy, Kurt, Earl and Rod plan to attend. Sandy will reserve hotel rooms and get them registered.

Kurt discussed the vault restroom at Brinkman Park. He said DEQ is mandating that this restroom be moved due to the closeness in vicinity to the well. Kurt said the restroom could be moved to the west near the tennis courts. He said there are two trees that will need to be removed. Kurt said the relocation will take a few hours and will cost approximately \$1200. The city crew will dig up the restroom and prepare the hole for the new area. The Council discussed the vandalism that has occurred at the restroom in the past. For the past 2 years the restroom has been locked up. The Council is reluctant to spent money to relocate the restroom if it will remain locked. They discussed putting up security cameras, but they too would be vandalized. Jeff suggested moving the restroom further west along the walking path. Sandy said the restroom was put in with a State grant and cannot be removed from Brinkman Park. The Council asked Sandy to research the grant, and see if there is a time the grant expires and the restroom could be removed. The Council also asked to see how far the restroom must be moved from the well.

The Mayor and Council discussed the amendment that has been proposed for the sewer ordinance. The proposed ordinance is being adopted by the City of Ammon. Dave Noel was asked to be in attendance to answer some questions regarding this amendment. Jeff asked about grease traps. Dave said everyone that is a commercial user is required to have a grease trap, and the current city ordinance requires it already. He said there can be different traps depending on the user. Dave said some traps are located underneath a sink, and others are located in the parking lot of the business. He said when the traps are maintained, the business should be keeping a log of when the trap is cleaned. Dave said the county users are required to provide monthly documentation, and quarterly samples of their traps. He said the city is considered a user of the system, and the discharge permit is under the city. Dave said the sewer ordinance does not have to be the same as the one Ammon has adopted. He said the city can regulate their grease traps and sewer regulations the way they deem necessary. Stacy said he really couldn't see spending the money to change our ordinance at this time since we already have regulations for grease traps in place. The Council determined there would be no amendments to the city's sewer ordinance and it would be left the same as it presently is.

Jeff said he intends to meet with Brent Christensen this Thursday to discuss the exchange of reclaimed water rights for deep well water rights.

Sandy said she contacted some other cities regarding door to door salesman fees. She said the range is \$10 to \$250 per person per year. Sandy said to raise the fees over 5% a public hearing must be held. The Council determined that a public hearing would be held to consider implementing a fee of \$250 per person per year for a door to door salesman license. Sandy will prepare the notifications and publications.

Sandy updated the Mayor and Council on violation of occupancy by Hidden Treasures/Odell Young. She said approximately 28 citations have been issued so far. Sandy said it appears that Jed Young has spoken to Doug Keele, our building inspector about what is necessary to obtain a certificate of occupancy. BJ said he had researched this matter and Jerry Mason said the city could terminate city services for a violation of building code. The council felt this would be a good idea and asked for an ordinance to be prepared.

BJ said he has reviewed the city code under Title 10-10-8 regarding special use permits. He said this section has not been written very well. He said it has redundancies and the language is not very clear in some areas. BJ asked if the Mayor and Council would like this code cleaned up. The Council felt it is necessary to clarify our code and requested it be sent to the Planning and Zoning Commission for a public hearing since it is part of our Planning and Zoning Code.

Sandy said an engineer from Harper Leavitt, Kim Leavitt and a Realtor, Kevin Murray discussed the requirements for a development in an R-1A zone for Twin Homes. The language states the minimum lot size for one structure/two dwelling units is 10,000 square feet. It also states that no more than two structures/four dwelling units are allowed per acres. Sandy said both Mr. Leavitt and Mr. Murray felt this was too large of lot for twin homes where the density is typically greater. The Mayor and Council felt the language stating there shall be no more than two structures per acre should probably be stricken. They requested this matter be sent to the Planning and Zoning Commission for consideration. The Council also discussed if there is a green area for run off required in the ordinance for Twin Homes. Sandy said she will check into it. Stacy felt the section of code regarding parking spaces for multifamily housing should also be changed to two per unit instead of 1 1/2 per unit. The Council also requested this matter be sent to the Planning and Zoning Commission for consideration.

Rod said everything is going well in the Police Department with the exception of the telephones. He said they have been having trouble with the phone system for the past several days.

Stacy said he would like to repair some more streets in the city again this summer if there is money in the budget. He said there has been \$80,000 budgeted for seal coating and chip sealing. Stacy said he will review the budget further and look at the worst streets in the city and see what could be done.

Mayor Christensen said he will not be in attendance at the next council meeting.

Adjourned: 9:08 p.m.

ATTEST:

Sandy Gagnush APPROVE: Paul A. Bratter

<u>DATE</u>	<u>MARCH CLAIMS</u>	<u>AMOUNT</u>	<u>CHECK #</u>
11-Mar-13	Comdata	1,813.10	46610
14-Mar-13	A & B Transmission & Service CTR	1,549.93	46611
14-Mar-13	AAA Giles Cleaning and Restoration	675.00	46612
14-Mar-13	AC&S	108.22	46613
14-Mar-13	American Linen	526.33	46614
14-Mar-13	Army Surplus Warehouse	59.80	46615
14-Mar-13	BMC West	205.00	46616
14-Mar-13	Bonneville County Solid Waste	5,368.64	46617
14-Mar-13	Brand X Equipment LLC DBA	73.12	46618
14-Mar-13	Broulim's	34.94	46619
14-Mar-13	Bownells Inc	125.58	46620
14-Mar-13	DBS Inc	3,031.49	46621
14-Mar-13	Dee Rays Auto Body	200.00	46622
14-Mar-13	Eagle Rock Hydraulic Service	422.44	46623
14-Mar-13	Eagle Rock Sanitation	2,033.34	46624
14-Mar-13	Eastern Idaho Regional Wastewater Auth	15,444.00	46625
14-Mar-13	Electrical Wholesale Supply Co Inc	227.35	46626
14-Mar-13	Electronic Data Solutions	800.00	46627
14-Mar-13	Fastenal	87.08	46628
14-Mar-13	Ferguson Enterprises Inc	404.31	46629
14-Mar-13	Hammon Teton Delivery	14.00	46630
14-Mar-13	IAS - Envirochem	84.00	46631
14-Mar-13	Idaho Business Systems	52.02	46632
14-Mar-13	Idaho Falls Foundry and Machine	37.50	46633
14-Mar-13	Ideacom Esci	192.04	46634
14-Mar-13	Industrial Hose and Fittings	109.06	46635
14-Mar-13	Keith Gargner Agency	276.00	46636
14-Mar-13	Kings No. 21	55.52	46637
14-Mar-13	Kirkham Auto Parts Service Co. #8	133.25	46638
14-Mar-13	Les Schwab Tire Center	375.00	46639
14-Mar-13	Chuck Lloyd	301.16	46640
14-Mar-13	OK Trailer Sales	24.20	46641
14-Mar-13	Petty Cash	58.85	46642
14-Mar-13	PK Management Group #121-232404	26.68	46643
14-Mar-13	Porter's	75.57	46644
14-Mar-13	R & S Distributing	166.10	46645
14-Mar-13	Rocky Mountain Power	5,637.12	46646
14-Mar-13	Sams Club	349.63	46647
14-Mar-13	Shelley Pioneer	96.07	46648
14-Mar-13	Sherwin Williams	356.00	46649
14-Mar-13	Smith Driscoll & Associates PLLC	819.00	46650
14-Mar-13	Specialty Construction Supply	95.22	46651
14-Mar-13	US Post Office	92.00	46652
14-Mar-13	United States Welding Inc	222.22	46653
14-Mar-13	Verizon Wireless	420.68	46654
31-Mar-13	Advanced Diagnostics	155.00	46655
31-Mar-13	Bingham Economic Development Corp	2,000.00	46656
31-Mar-13	Brand X Equipment LLC DBA	322.83	46657
31-Mar-13	Cable One	170.00	46658
31-Mar-13	Cal Ranch	461.92	46659
31-Mar-13	Centurylink	154.09	46660
31-Mar-13	Dales Repair-Dale Clark	103.71	46661
31-Mar-13	Dana Wade	150.00	46662
31-Mar-13	Daniel Acevedo	4,950.00	46663
31-Mar-13	Eastern Idaho Regional Wastewater Auth	15,444.00	46664
31-Mar-13	Electrical Wholesale Supply Co Inc	131.10	46665
31-Mar-13	First Class	50.00	46666
31-Mar-13	Forsgren Associates/P.A.	2,650.00	46667
31-Mar-13	Home Depot	696.97	46668
31-Mar-13	Idaho Transportation Dept	10.00	46669
31-Mar-13	Ideacom Esci	189.54	46670
31-Mar-13	Intermountain Gas Co	853.19	46671
31-Mar-13	Kirkham Auto Parts Service Co. #8	246.52	46672
31-Mar-13	Petty Cash	31.47	46673
31-Mar-13	Proforce Law Enforcement	89.85	46674
31-Mar-13	Radartech	413.00	46675

31-Mar-13	RDK Manufacturing LLC	962.00	46676
31-Mar-13	Remington Arms Co	675.00	46677
31-Mar-13	Robert Johnson	500.00	46678
31-Mar-13	Schows Truck Center	29.93	46679
31-Mar-13	Shawn Simpson	13.85	46680
31-Mar-13	State Insurance Fund	4,025.00	46681
31-Mar-13	US Post Office	439.23	46682
	Void		46683
1-Mar-13	City of Shelley Payroll	50,797.45	
15-Mar-13	City of Shelley Payroll	53,794.66	
<u>29-Mar-13</u>	<u>City of Shelley Payroll</u>	<u>43,571.67</u>	
	Total	227,340.54	