

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

---

May 28, 2019

PRESENT: Mayor Stacy Pascoe (absent)

Council Members: Earl Beattie (Mayor Pro-Tem), Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: BJ Driscoll

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on May 14, 2019

April Overall Budget & Treasurer's Rpt.

April Expenditures

Building Permits:

Brian Croft - 362 Wind River/finishing basement

A roll call vote was taken: Kim – aye, Adam – aye, Earl –aye, and Jeff - aye.  
Approved unanimously.

Mike Petersen with Ban Corp. said he is retired law enforcement and now works in the Logan Ban Corp. office. He said they provide leasing services to governments. Mr. Petersen said they can obtain vehicles for \$400 over cost. He said this is not like retail leasing; there is no mark up and the interest rate is whatever the government has set it at which currently is at 4.8 to 5.1. Mr. Petersen confirmed that there is a non-appropriations clause in the lease language that meets city regulations. He said the vehicles have a three year/36,000 mile bumper to bumper warranty and a five year/60,000 mile warranty on the power train. He said Tad Jenkins will provide any warranty work that needs to be done. Mr. Petersen said at the end of the five year lease a vehicle may be purchased for \$1. He said if a vehicle that has been leased is sold; the city would get the difference between the selling price and the residual which could be \$1000 or \$2000. This could be put towards future leases. He presented a cost estimate which would include all equipment installed on the car which is also under warranty. Sandy said her only concern was how to fund this proposal. She said now the police vehicles are purchased out of State Revenue Sharing with the understanding that those funds could be removed at anytime by the State. She said she could move this to the General Fund Police Department budget, but those funds come from property taxes. Sandy said she would have to shift something out of the General Fund. She said all tax increases have been appropriated to the Street Fund to improve the streets. Sandy said we would have to appropriate street improvements out of the State Revenue Sharing Fund knowing that there may come a time that these funds are no longer available. Sandy said State Revenue Funds should never be used for annual O&M expenses

but should only be used for capital outlay expenditures. Rod said this proposed program will reduce his annual repair budget. Sandy said his annual repair and maintain budget is about \$12,000; this covers oil changes, brakes, etc. The Council said they would review this information. Earl asked if Mr. Petersen would be able to attend a future meeting to consider this further. Mr. Petersen said yes. Rod said he thinks this would be a great program for the city. He said right now we have a horrible warranty on our vehicles and the equipment expense is going up every year. Jeff asked Rod to put together a spreadsheet showing what the savings and return there would be to the city. Adam said this program will take away the option of skipping a year of purchasing a new vehicle. Jeff said the city should take into consideration the ease of this type of package versus having to acquire and have new equipment installed. Jeff said we need to look at this as a balancing act; we may need to hire more officers as growth in the city occurs.

Kim moved, Jeff seconded to appoint Mayor Pascoe as the voting delegate at the AIC Conference in Boise next month, and Earl appointed as alternate delegate. Approved unanimously.

Adam moved, Jeff seconded to declare the following as surplus property:  
Ferris Lawn mower Serial #2000592709  
Toro Timcutter Serial #315003326 Engine blown and would cost \$1800 to replace.  
The Ferris Lawn mower to be sold to the Shelley School District for \$1200, and the Toro Timcutter to be sold to Justin Johnson for \$200 as a parts mower.  
Approved unanimously.

Sandy said Justin and she have been discussing the cost of meter/valves that are installed within the city limits. She said the city has the burden of the expense to replace the valves if they are in the city limits once the developer has installed the initial one during construction. Justin said some of the valves are several thousand dollars if they are larger than the typical one inch that is installed. Jeff moved, Adam seconded to create a policy that the city will pay for the replacement of a one-inch valves, but the property owner will be responsible for anything larger than a one-inch valve/meter. Approved unanimously.

Kim said she has concerns over the signage, merging lanes, etc. for the crosswalk between Broulims and the Edwards Addition regarding safety. She suggested eliminating this crosswalk and directing pedestrians to use the crosswalk at Fir and State Street with signage. Justin and Rod felt the signage would not be a benefit and people would still cross there. Kim moved, Adam seconded to eliminate the crosswalk on West Fir Street from the Broulims parking lot to the Edwards Addition. Approved unanimously.

Adam moved, Kim seconded to approve an amendment to the engineering agreement with Forsgren regarding the Water Tank/Well #3 project. This amendment will include moving the booster pump to the water tank site, and there is no cost change. Approved unanimously.

Sandy said the Truck Traffic Resolution was sent to the Bingham County Commissioners for their review as they requested. She said she received an email from Commissioner Bair stating it looked fine to them. Jeff read the resolution regarding truck traffic on Hanson Road that would prohibit truck traffic on Hanson Road during spring break up times which will be determined by the Public Works

Director. Jeff moved, Kim seconded to adopt Resolution 19-01 regarding truck traffic on Hanson Road. Approved unanimously.

Sandy said she contacted a few surrounding cities regarding the requirement that a Developer chip seal a development before it is accepted by the city. She said she contacted Rigby, Idaho Falls, and Ammon who all require a chip seal within one year of the completion of the development. Justin would like to amend our street specifications to include chip sealing within one year of completion of a subdivision. This would be included in the Development Agreement as well as on the Street Specifications. Adam moved, Jeff seconded to table this matter to obtain the exact wording for the specifications. This will be placed back on the agenda. Approved unanimously.

BJ said the Mayor contacted Representative Julianne Young regarding the responsibility of street maintenance of streets taken in partly during annexation. He said Representative Young contacted him for more specifics on this matter. They came up with some options that may help cities, but BJ told Representative Young that the city planned to discuss this matter at the AIC Conference in June.

BJ said he has a little bit of clean up to do on the Shelley PUD Development Agreement regarding the labeling of the exhibits.

BJ said he received the MOU between the City and Bingham County regarding the infrastructure in the Copper Meadows Subdivision. He said he will review it and make changes to be considered for the next council meeting.

BJ thanked everyone for their condolences regarding the passing of his father. He thanked Justin for his and his wife's attendance at the services.

Sandy said the Park View Estates Subdivision plat has been approved and the Development Agreement has been signed. Justin said the installation of the infrastructure has been started. Sandy said there will be scanners installed in the DMV on June 19<sup>th</sup>. The State will provide the training. She said she will have the AIC travel packets ready at the next council meeting.

Mikel said soccer is going great. The pool is up and going, and baseball will be starting soon.

Justin said everything is going great in his department. He said the crossing lights have been installed by the school in front of the High School. Justin said the School appreciates the donation of these lights.

Rod said the new officer is training and doing well.

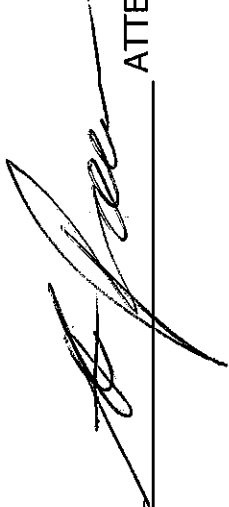
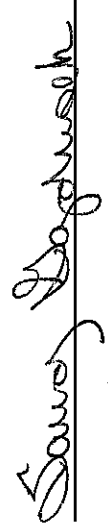
Kim said the pots were planted this week and set out by the city crew. She thanked the city crew. She said Mikel is doing great. Kim said he is such a great asset to the city and she cannot say enough about him.

Jeff said he talked about have a tax abatement for two years for Golden Valley regarding the early pay off the TIF. BJ said he doesn't know all the criteria, but it might work. Jeff said he will talk to the County Commissioners about this. Sandy said this will only gain one month to be paid off early. She said GVN will only

benefit by not paying taxes during July and December for the next two years. She said they will not see any immediate funds coming to them. Jeff said maybe there could be a tax abatement on the new treatment portion once they start on it.

Jeff said the city needs to discuss the LTACH grant application for the improvements to Fir Street. He asked who will submit this grant for the city. He asked that this be placed on the next agenda for further consideration.

Adjourned: 9:30 p.m.

APPROVE:  ATTEST:  Saway Dogmush