

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

SEPTEMBER 10, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie (absent), Jeff Kelley, Kim Westergard, and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Hyrum Harris

PRAYER: Mayor Pascoe

Mayor Pascoe opened the meeting at 7:36 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on August 27, 2019

Building Permits:

Ascension Padilla - fence
Wright Physical Therapy - sign
Victor Sutherland - four-plex
Julia Smullin - re-roof

A roll call vote was taken: Kim – aye, Adam – aye, and Jeff - aye. Approved three in favor, one absent.

Morrell Hampton addressed the Mayor and Council to discuss accessing city water to a parcel of property he owns outside of city limits. First, he complimented Justin and said he is a fantastic guy. Mr. Hampton said he had heard that the Searles are developing 75 homes in the area that is next to the property he owns. He said he has requested to access city water to his property previously but was turned down. Mr. Hampton said he would like his request to be reconsidered. He said he has a lot south of his shop and gravel pit area and would like to be able to Access city water to help him sell the property. Mr. Hampton said currently he has city water to his shop on Lot 1 and has a 50-foot right-of-way going to four acres known as Lot 2. Mr. Hamptons said there are no division rights left on the property and it will have to be subdivided. Jeff said there is property that will eventually be annexed into the city to the east and south of that area; the Stoddard and the Searle property. Jeff said the Cach property has already been annexed. He said if the growth goes that direction and the city allows Searle to access city water, then it would make sense that his property be allowed city water also. He said this property will be annexed once it becomes contiguous to the city. Jeff said it is still up in the air regarding what the city will require for a larger lot subdivision. He said there has not been a definitive decision on the Searle property accessing city water yet, however we are working towards it. Adam felt a decision could be made because the Hampton property is in the impact area. Jeff moved, Adam seconded to allow Mr.

Hampton to run a one-inch line to the 4-acre parcel of property know as Lot 2 conditional upon an agreement being signed and the owner is to pay all expenses for the installation and connection of this line which will be metered. Approved three in favor, one absent.

Kim Adam addressed the Mayor and Council to discuss the "Just Serve Program". She gave a presentation of why volunteering is important in our community. She discussed funding/need which also provides a sense of belonging. She said people that volunteer also feel better about life. Ms. Adams said the Justserv.org makes it easy to communicate what your needs are. This is a free service. Ms. Adams said she could make an organizational page for the city with all our needs listed. She said there could be potential projects listed such as Eagle Scout projects, Tree Committee projects, etc. Sandy was designated as the contact person for the city. Ms. Adams said she will create an organization page and work with Sandy to put a link on the city web page.

Jeff moved, Adam seconded to approve a business license for Shayreli Shanks/Outlaw Barber Shop at 210 S. State Street. Approve three in favor, one absent.

Sandy presented a proclamation regarding the signing of the Constitution. Adam moved Jeff seconded to approve this proclamation. Approved three in favor, one absent. Sandy said there will also be "Bells Across America" where at 2:00 on September 17th everyone will ring bells in honor of the signing of the Constitution. She has discussed this with the local schools also.

Jeff recommended that the speed limit on West Fir Street from State Street to Park Avenue be changed to 25 mph, then again from South Milton on East Fir around onto Lincoln until the school zone is reached. Rod said the police get a lot of complaints about speeding on Lincoln Street whereas there are no sidewalks. Rod said he would recommend it stay as 20 mph all the way around, but he is okay to change South Park to the Highway on West Fir to 25 mph. Jeff said he feels more signs should be posted if we are going to leave the speed limit as is. Rod also mentioned that he has a problem with the pickup and drop off zone at Sunrise. He said he intends to talk to the Administrator. Justin was directed to get for speed limit signs to place on those streets discussed, however we should raise West Fir from the highway to South Park to 25 mph. Jeff moved, Adam seconded to increase the speed limit to 25 mph from Highway 91/State Street running east to South Park Avenue, and to place four new 20 mph signs on East Fir running down east from South Park to around South Lincoln. Approved three in favor, one absent.

Milon Nielson said he was in attendance to hear about the proposal of the water line maintenance in the Willow Estates Subdivision. Justin said there is a six-inch water main line with three water hydrants in the subdivision. He said when the line was first installed, the city did not accept the line. Justin said he feels the city should maintain the line and not a third-party contractor. When the Development was first proposed the Developer said the owners would be responsible for the water line. Dave said there may be an issue with the water flow to the fire hydrants. He said financially the city may be accepting a liability, however if there is ever a contamination in this line it may flow into the city. It was determined if the city contracts with the HOA to provide the maintenance

service to this line, then the city would assume no risk. The city will need a document regarding the rates for the maintenance and what maintenance we could provide. Justin said he is in favor of this, and BJ will draft a proposal.

Adam moved, Jeff seconded to cancel the Council meeting on September 24, 2019. Approved three in favor, one absent.

Frank Pickett at 358 E. Center applied for a business license to operate a landscaping business. This matter was tabled to discuss the condition of his property to see if he meets the definition of a home occupation. A home occupation must not change the outside appearance of their residence to indicate a business is operated in there home with the exception of signage. Mr. Pickett has been sent a notice of violation regarding his property appearance. Mr. Pickett said the truck on the sidewalk is being removed next week. He said other items are being cleaned up and it looks better. Mr. Pickett said he still has a few more days to get it fully cleaned up. Jeff moved, Adam seconded to approve a business license for Mr. Pickett at 358 E. Center to operate Homework Landscaping. Approved three in favor, one absent.

BJ said he reviewed the agreement proposed by Chad Shanks/Safelink. The Mayor will try and contact Mr. Shanks regarding the annual lease fee.

Dave said the cost for the update to the city's water study will range between \$10,000 and \$15,000. He said the updated study will include a section update of the water sources and the city's current obligations for water. Dave said there has been a lot of change since the study was done in 2008. Jeff moved, Kim seconded to move forward with the update to the water study and expend the cost presented. Approved three in favor, one absent. Dave said he will prepare an engineering amendment and scope of work.

Sandy said there were only two Declaration of Candidacy forms filed; Adam French and Leif Watson. The election will be held for Seats 2 and 3 on November 5, 2019. Also, Sandy said she will be setting up VSP Insurance for the city employees who would like vision insurance.

Dave said he will be drafting a letter of substantial completion for the water tank project. He said he will also submit the final payout including the retainage.

Jeff asked about the booster pump project. Dave said the plans have been drawn up and reviewed by staff. He said DEQ will need to review the plan also. Dave said the project can go out to bid or a change order can be added into the current contract with the updates to Well #4. Dave said it will take about 90 days to build the pump and install it. He said the fastest way would be to do a change order into the current project.

Justin said the Copper Meadows Subdivision is still working on their water samples for the newly installed line. He said Park View Estates is moving along as well. He said he and the crew have been working on the lighting at the Sunrise Elementary Football Field.

Justin said Brandon Christensen got the poop boxes installed on the walking path and at a few of the city parks. He did a good job.

Kim said Casey Waite will be repainting the city flower pots for a Senior Project. Also, Mikel got the city social media page up and running.

Jeff said there is a group of citizens interested in having a noon siren again. The city had a siren many years ago, and he asked if we would like to fix it and set it back up. Jeff said this would be for nostalgic purposes. This matter will be placed on the next agenda.

Jeff moved, Adam seconded to adjourn into executive session pursuant to I.C. 74-206 (1)(f) regarding potential litigation at 9:45 p.m. A roll call vote was taken: Adam – aye, Jeff -aye, and Kim – aye, Earl absent. Approved three in favor, one absent.

Kim moved, Jeff seconded to reconvene into regular session at 10:41 p.m. Approved three in favor, one absent.

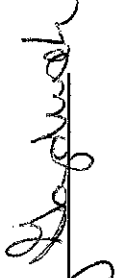
During executive session potential litigation was discussed.

Adjourned: 10:43 p.m.

APPROVE:



ATTEST:



Date	August	Amount	Check #
8/5/2019	Comdata	\$ 1,276.90	52688
8/16/2019	AAA Giles	\$ 675.00	52689
8/16/2019	Allied Business	\$ 43.56	52690
8/16/2019	American Linen	\$ 263.36	52691
8/16/2019	Association of Idaho Cities	\$ 45.00	52692
8/16/2019	Broulim's	\$ 38.97	52693
8/16/2019	Cammans MVP	\$ 200.00	52694
8/16/2019	Calsons Custom Concrete	\$ 500.00	52695
8/16/2019	Chad Purser	\$ 62.50	52696
8/16/2019	Cintas	\$ 113.07	52697
8/16/2019	Core & Main	\$ 548.43	52698
8/16/2019	Diamond B Specialties	\$ 1,927.00	52699
8/16/2019	Digline	\$ 35.80	52700
8/16/2019	EIRWWA	\$ 22,218.03	52701
8/16/2019	Ferguson Waterworks	\$ 2,460.56	52702
8/16/2019	H-K Contractors	\$ 652.69	52703
8/16/2019	Hammon Teton	\$ 16.00	52704
8/16/2019	Hard Times	\$ 4,999.35	52705
8/16/2019	HD Fowler	\$ 1,187.44	52706
8/16/2019	Howards Equipment	\$ 19.35	52707
8/16/2019	Lisa Hurt	\$ 550.05	52708
8/16/2019	IAS-Envirochem	\$ 100.00	52709
8/16/2019	IDEACOM ESCI	\$ 189.54	52710
8/16/2019	Industrial Hose	\$ 283.08	52711
8/16/2019	Infinity Dance Studio	\$ 50.00	52712
8/16/2019	Intermountain Gas	\$ 577.83	52713
8/16/2019	Les Schwab Tire	\$ 105.00	52714
8/16/2019	Mel's lock and Key	\$ 77.40	52715
8/16/2019	O'Reilly	\$ 146.74	52716
8/16/2019	PSI Environmetal	\$ 11,392.21	52717
8/16/2019	R&S Distributing	\$ 71.83	52718
8/16/2019	Radar Shop	\$ 484.50	52719
8/16/2019	Rocky Mountain Power	\$ 17,394.08	52720
8/16/2019	Sams Club	\$ 1,406.45	52721
8/16/2019	Schaeffers	\$ 78.36	52722
8/16/2019	Shelley Ace	\$ 327.14	52723
8/16/2019	Sherwin Williams	\$ 653.04	52724
8/16/2019	Smith Driscoll & Associates	\$ 1,210.00	52725
8/16/2019	Stephenson Computer	\$ 20.00	52726
8/16/2019	Valley Agronomics	\$ 96.45	52727
8/16/2019	Wilbur-Ellis	\$ 445.25	52728
8/30/2019	All American Sports	\$ 246.00	52729
8/30/2019	Allied Business	\$ 20.90	52730
8/30/2019	Automotive Profit	\$ 212.50	52731
8/30/2019	Bisco	\$ 161.24	52732
8/30/2019	Cammans MVP	\$ 150.00	52733
8/30/2019	Carlson Custom Concrete	\$ 1,200.00	52734
8/30/2019	Center for Education	\$ 124.95	52735
8/30/2019	Century Link	\$ 3.60	52736
8/30/2019	CenturyLink	\$ 296.29	52737
8/30/2019	Cintas	\$ 169.55	52738
8/30/2019	Dayle Searle	\$ 127.09	52739
8/30/2019	Electrical Equipment	\$ 164.00	52740
8/30/2019	Forerguson Waterworks	\$ 1,097.11	52741
8/30/2019	Garrett H Sandow	\$ 1,650.00	52742
8/30/2019	H-K Contractors	\$ 496.49	52743
8/30/2019	HD Fowler	\$ 818.26	52744
8/30/2019	Honnen Equipment	\$ 3.06	52745
8/30/2019	IAS-Envirochem	\$ 45.00	52746
8/30/2019	IBM Corporation	\$ 578.08	52747
8/30/2019	Idaho Falls Peterbilt	\$ 28.55	52748
8/30/2019	MasterCraft Pool	\$ 2,785.39	52749
8/30/2019	Matkin Auto Parts	\$ 622.32	52750
8/30/2019	Mathew Bender	\$ 148.10	52751
8/30/2019	Oldcastle	\$ 824.00	52752
8/30/2019	Partsmaster	\$ 384.48	52753
8/30/2019	Petty Cash	\$ 58.88	52754
8/30/2019	Post Register	\$ 169.81	52755
8/30/2019	R&S Distributing	\$ 71.40	52756
8/30/2019	Sherwin Williams	\$ 93.88	52757
8/30/2019	Sirchie Fingerprint Lab	\$ 143.10	52758
8/30/2019	Sparklight	\$ 219.51	52759
8/30/2019	State Insurance Fund	\$ 3,906.00	52760
8/30/2019	U.S Post Office	\$ 509.60	52761
8/30/2019	Uniforms 2 Gear	\$ 194.19	52762
8/30/2019	Valley Office System	\$ 64.30	52763
8/30/2019	Verizon Wireless	\$ 583.64	52764
8/30/2019	Woodsmith Con.	\$ 1,000.00	52765
8/9/2019	Payroll	\$ 62,269.43	
8/23/2019	Payroll	\$ 65,916.30	
	Total	\$ 220,498.96	