

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

May 14, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie (absent), Jeff Kelley, Kim Westergard, and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Mayor Pascoe

Mayor Pascoe opened the meeting at 7:45 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on April 23, 2019

Minutes of Work Meeting on April 24, 2019

Minutes of Special Meeting on April 30, 2019

Quarterly Finance Report

Building Permits:

none

A roll call vote was taken: Kim – aye, Adam – aye, and Jeff - aye. Approved three in favor, one absent.

Kirt Marlow with the Energy, Technology an Environment (ETEG)working group said his group is an umbrella group under REDI. He said this group is trained to give information to cities, counties, etc. regarding new projects that INL is doing. Mr. Marlow discussed some upcoming opportunities; Naval Spent Fuel Handling Facility, UAMPS, and the National Reactor Innovation Center. He said this group can help cities advocate get more projects at the INL.

Kyle Jones from Harper Leavitt Engineering said they applied for several grants and the city received grant money to install the Hawk Light on State Street. He said the improvements on West Fir Street were not funded and he would like to re-submit the grant this fall. Kyle said he doesn't know why the city wasn't funded last time, but he has requested help from LTACH in resubmitting the grant. He said this is a very competitive funding source.

Jacqueline Wittwer said she is representing the North Bingham County Library and they would like to request swimming passes again this year for their reading program. She said last year they were given 500 hundred passes for the 3-12 age groups, and then they purchased the passes for the teenage group. She said they would like to do the same again this year. Mrs. Wittwer said the teens do not have to be accompanied by an adult, but the children do. Jeff moved, Adam

seconded to approve 500 passes for the 3-12 age groups and the library would purchase the passes for the teenage group. Approved three in favor, one absent.

Lani Thurgood asked what the city intended to do in the interim of getting another Hawk Light for the crosswalk from the High School across Fir Street. She said she has spoken with the school and they said they would hire a crossing guard, but have not done so yet. Mrs. Thurgood said the crossing light has been changed to begin flashing an hour earlier which has helped. Jeff said the city is looking to acquire signs that you push a button and it lights up so pedestrians can cross. Mayor Pascoe said crosswalk signs have been ordered and will be installed at the crosswalk by Brouilms crossing West Fir. He said we'll need to place the signs at a different location prior to the crossing. Kim suggested eliminating that crosswalk, and those wishing to cross would need to do so at the crosswalk on State and Fir Streets. Mrs. Thurgood said she is more worried about in front of the High School. She said she wants something done in the interim. Kim said a quick fix would be to hire a crossing guard, which the school would have to do. She said the city has lights that were removed from State Street where the Hawk light now is that could be given to the school. Mayor Pascoe said it would be up to the School to install those lights. Justin said the school personnel looked at the lights today and are interested. He said they are going to pick up the lights sometime this week, or he will deliver them to the school.

Jacqueline Wittwer asked about turning from Hanson road to the Carnoustie Apartment into a 20 mph speed limit permanently. Jeff said there is no reason to have that area 20 mph at 10:00 at night. Mrs. Wittwer said this would make everyone aware that it is a 20 mph.

Jacqueline Wittwer said a new organization has been created; Shelley of the Arts. She said the main thing at this time is to refurbish the Virginia Theater. She said they will need the city's support, but will present more information later.

An ordinance was presented to rezone the former Catholic Church from Twin Homes to Single Family Dwelling. Sandy said when the Parkview Estates property was rezoned, the legal description also contained the church property. The Planning and Zoning Commission held a public hearing and recommend approval of this request. Kim moved, Adam seconded to suspend the reading of Ordinance #597 on three different days and read the title of ordinance #597 once. Approved three in favor, one absent. Kim read the title of Ordinance #597 in full. Kim moved, Adam seconded to adopt Ordinance #597 rezoning a parcel of property from R1A to R1. A roll call vote was taken: Adam – aye, Jeff – aye, and Kim – aye. Approved three in favor, one absent.

Sandy presented Ordinance #598 annexing and rezoning a 104 acre parcel of property owned by Elisabeth Cach. She said the P&Z Commission held a public hearing and recommended approval of this request. Sandy said the property will be developed in the future. Adam moved, Jeff seconded to suspend the reading of Ordinance #598 on three different days and read the title of Ordinance #598 once. Approved three in favor, one absent. Adam read the title of Ordinance #598 in full. Adam moved, Jeff seconded to adopt Ordinance #598 annexing and rezoning a 104 acre parcel of property on East Center owned by Elisabeth Cach since Single Family Dwellings are projected in the plan. A roll call vote was taken: Adam – aye, Jeff – aye, and Kim – aye. Approved three in favor, one absent.

The street improvements bids were submitted to the Mayor and Council for approval with ratification so the city did not miss the scheduling opportunity with the contractor. If the projects were not started before this meeting the projects would be delayed for 6 weeks. The bids should be ratified at this meeting. The following bids were received on two projects.

Project #1 Hanson Road from West Fir Street to West Center Street:

HK \$121864.60
3H \$128803.00

Asphalt Maintenance \$131664.90

Project #2 South Byron Avenue from S. State Street to West Center Street:

HK \$116200.00
3H \$128456.25

Asphalt Maintenance \$127820.00

Adam moved, Kim seconded to ratify and award Project #1 in the amount of \$121864.60 bid by HK Contractors and Project #2 in the amount of \$116200.00 bid by HK Contractors to HK Contractors. Approved three in favor, one absent.

Justin said he would like to amend our street specifications to require new subdivisions to provide a chip seal before the city accepts the infrastructure. He said sometimes there are a lot of patches done by the developer during construction which affects the integrity of the road. Jeff said he is concerned about requiring all Developers to do this. Dave said it is very common but implemented in different ways. He said the most common is to require chip seals the next season within one year of completion. He said if it is a small subdivision some cities will require a bond, and this could be addressed in a Development Agreement. Jeff said he would like to research this further, and asked that this be tabled until the next meeting.

Justin said he would like to amend the meter vault specifications to include the boxes be put in at a certain grade and location which would be at the back of the curb. He said he feels we need this so all of the boxes will be put in uniformly. Jeff moved, Adam seconded to amend the meter vault specifications as presented. Approved three in favor, one absent.

Kim said she would like to discuss the Social Media Policy of the city. She said it has been hard to set up a Facebook page for the city and not allow comments. She said she would like to amend to policy to allow comments. Sandy said she read through the policy and it does not state that comments are not allowed. She said that was done in the record when the policy was adopted. Kim said she would like the Recreation Department to have a page and feels it would help boost our programs and attendance at the pool, etc. Jeff said if anything negative is posted, you can delete it. Sandy said there is a section in the policy that requires certain steps when a comment is removed. Kim moved, Jeff seconded to allow comments on the city social media pages. Approved three in favor, one absent.

BJ discussed the issue of paying off the TIF to Golden Valley early. He said there are several concerns with the idea of moving forward with the payoff early that may not be resolved. BJ said he contacted Jerry Mason, an attorney for AIC and he felt the same way. He said there are several items that he would like to look at further to try and address some of the concerns. He said he could look into a

bond option, or delve into the matter further. Jeff said we may have to amend the TIF and would need to go through the URA Board to do so. This matter was tabled.

Sandy presented comment sheets she received from Bingham County:

1. CUP to transfer three division rights at 960 E. 1100 N. – no comments or concerns
2. CUP to transfer one division right at 743 E. 700 N. – no comments or concerns.
3. CUP to transfer three division rights at 1175 E. 1000 N. – no comments or concerns.
4. Stone River Estates/29 lot subdivision at 885 E. 1600 N. – no comments or concerns.
5. Zone change from A to C1 by Francis Jensen at 715 E. 1200 N. – no comments or concerns.

BJ said he finished reviewing the Development Agreement for All Star Homes/Shelley PUD. He said the language of the easements are fine, they just need to be signed and recorded. He said the exhibits need to be more clearly identified also. BJ said there is a three-year limitation to construct the improvements also. Jeff moved, Kim seconded to approve the Development Agreement for All Star Homes developed by DKY Properties. Approved three in favor, one absent.

Rod said he met with the Bingham County Commissioners regarding the truck traffic being restricted on Hanson Road. He said he discussed what the city is trying to do to maintain the integrity of the road once we repair it. Rod said the County Commissioners have asked that before we adopt a resolution and put it into motion that they would like the opportunity to review it first. Rod said the resolution will restrict truck traffic on Hanson Road from Fir Street to Country Club Road, but the city cannot issue citations in the County. The truck traffic will be restricted during spring break up periods which will be determined by the Public Works Director. The Mayor and Council agreed to send the draft of the resolution to the County Commissioners.

Sandy said the MOU with Bingham County regarding the infrastructure of Copper Meadows Subdivision is being reviewed by the County and then will be sent to BJ for final review before presenting it to the Mayor and Council.

Sandy said the work meeting scheduled for May 16th after the EIRWWA meeting has been cancelled. She said there are several members of the Ammon Council that were unable to attend.

Sandy reminded everyone that the Patriot Field Statue Unveiling Ceremony will be held in Blackfoot on May 24th at 11:00 a.m. She said there will be a ribbon cutting ceremony for Family Dollar's Grand Re-Opening on May 25th at 8:00 a.m. Sandy said services for BJ's father will be Friday evening the 17th from 6-8 p.m. and funeral services will be Saturday at 11:00 a.m.

Mikel said everything is going well at the pool and the recreation programs.

Dave said he has an amendment to the Engineering contract to move the booster pump to the tank site. He said there is no change in cost, since the meter study was removed. He said the inspection on Well #4 has been done. He said there are a few items that will need to be fixed by the contractor, but the well is up and running.

Dave said there will be an Appreciation Event held by Forsgren this year. He said the will send more information soon.

Justin said Spring Clean Up will be done next week. He said there was alot put out this year.

Justin said he got some quotes for a building for the proposed booster station at the tank site. He said a 20 x 20 x 10-foot-high cinder block building will cost between \$15,000 and \$20,000 but that does not include electricity. Dave said that is less than \$100 per square foot for HVAC, etc.

Rod introduced Henry Dannehl as the newest member of the Police Department. He said the car engine has been replaced and it is back on the road. Rod said dispatch fees will be increasing this year to \$30,000, and he is looking a new leasing program for the city vehicles and equipment. He said this will be presented at the next meeting.

Mayor Pascoe said Arbor Day went well. He said he appreciates the Public Works Department for all of the preparation for the event.

Adam moved, Kim seconded to adjourn into executive session pursuant to Idaho Code 74-206 (1) (b) regarding personnel discipline, evaluation, etc. A roll call vote was taken: Adam – aye, Kim – aye, and Jeff – aye. Approved 3 in favor, one absent.

Adam moved, Jeff seconded to reconvene into regular session at 10:18 p.m. Approved three in favor, one absent.

During executive session personnel evaluation and discipline was discussed.

Adjourned: 10:19 p.m.

APPROVE: Paula Beuther ATTEST: Sandy Daydush

Date	April	Amount	Check #
4/15/2019	Void	Void	52363
4/15/2019	Comdata	\$ 962.97	52364
4/15/2019	Weston Haymen	\$ 103.00	52365
4/15/2019	Rod Mohler	\$ 103.00	52366
4/15/2019	Jones Meat	\$ 350.00	52367
4/15/2019	A & B Trans.	\$ 1,089.68	52368
4/15/2019	AAA Giles	\$ 675.00	52369
4/15/2019	Air Gas	\$ 212.92	52370
4/15/2019	Allied Business solutions	\$ 77.46	52371
4/15/2019	American Linen	\$ 487.29	52372
4/15/2019	Broulim's	\$ 5.97	52373
4/15/2019	Cammans MVP	\$ 150.00	52374
4/15/2019	Central Transfer Station	\$ 19.40	52375
4/15/2019	Dome Technology	\$ 47,496.26	52376
4/15/2019	Doug Keele	\$ 210.65	52377
4/15/2019	Electrical Wholesale	\$ 18.12	52378
4/15/2019	Falls Plumbing	\$ 52.71	52379
4/15/2019	H-K Contractors	\$ 233.52	52380
4/15/2019	Hard Times Sales	\$ 3,384.68	52381
4/15/2019	HD Fowler	\$ 119.03	52382
4/15/2019	IAS-ENVIROCHEM	\$ 100.00	52383
4/15/2019	ICRMP	\$ 20,420.50	82384
4/15/2019	Idaho Falls Peterbilt	\$ 123.67	52385
4/15/2019	Industrial Hose	\$ 4.51	52386
4/15/2019	Infermountain Gas	\$ 404.99	82387
4/15/2019	Interstate Billing Service	\$ 59.56	82388
4/15/2019	Les Schwab Tire	\$ 195.99	82389
4/15/2019	Mastercraft Pool	\$ 3,608.95	82390
4/15/2019	McGuire Bearing	\$ 200.64	82391
4/15/2019	NPC International	\$ 21.20	52392
4/15/2019	Number One Printing	\$ 50.88	52393
4/15/2019	O'Reilly Auto Parts	\$ 2,080.37	52394
4/15/2019	Pacific Steel	\$ 948.57	82395
4/15/2019	PSI Environmental	\$ 8,913.70	82396
4/15/2019	Rocky Mont. Power	\$ 6,956.71	52397
4/15/2019	Russ's Overhead Door	\$ 1,148.95	52398
4/15/2019	Sam's Club	\$ 41.72	52399
4/15/2019	Shelley Ace	\$ 219.22	52400
4/15/2019	Solid Waste Systems Equip.	\$ 373.19	52401
4/15/2019	Stephenson Computer Con.	\$ 100.00	52402
4/15/2019	Tacoma Screw	\$ 126.65	52403
4/15/2019	Teton Comm.	\$ 1,076.38	52404
4/15/2019	Utha Jazz	\$ 4,945.00	52405
4/17/2019	Joseph Ray Roach	\$ 1,200.00	52406
4/30/2019	A & B Trans.	\$ 321.31	52407
4/30/2019	Advanced Diagnostics	\$ 245.00	52408
4/30/2019	Allied Business solutions	\$ 20.90	52409
4/30/2019	Army Surplus	\$ 74.40	52410
4/30/2019	Association of Idaho Cities	\$ 2,399.00	52411
4/30/2019	Bowman Builders	\$ 15,059.00	52412
4/30/2019	Cable One	\$ 219.51	52413
4/30/2019	Center for Education & Empl.	\$ 159.00	52414
4/30/2019	Century Link	\$ 3.14	52415
4/30/2019	CenturyLink	\$ 233.00	52416
4/30/2019	Cintas	\$ 83.04	52417
4/30/2019	Core & Main	\$ 463.92	52418
4/30/2019	Diamond B Specialties	\$ 3,200.30	52419
4/30/2019	ECIPDA	\$ 26,000.00	52420
4/30/2019	Eriks North America	\$ 98.15	52421
4/30/2019	Falls Plumbing	\$ 55.08	52422
4/30/2019	Forsgren Associates	\$ 6,537.50	52423
4/30/2019	Garrett H Sandow	\$ 1,650.00	52424
4/30/2019	Hammon teton Delivery	\$ 16.00	52425
4/30/2019	Home Depot	\$ 72.75	52426
4/30/2019	IBM Corp.	\$ 578.08	52427
4/30/2019	Idaho Asphalt	\$ 186.00	52428
4/30/2019	Idaho Dept of Employment	\$ 613.06	52429
4/30/2019	Idaho Falls Peterbilt	\$ 2,399.77	52430
4/30/2019	IDEACOM ESCI	\$ 189.54	52431
4/30/2019	Keyline Automotive	\$ 21.82	52432
4/30/2019	Metroquip	\$ 2,592.64	52433
4/30/2019	National Association of School	\$ 495.00	52434
4/30/2019	Pacific Steel	\$ 742.40	52435
4/30/2019	Rod Mohler	\$ 1,200.00	52436
4/30/2019	Sherwin Williams	\$ 224.84	52437
4/30/2019	State Insurance Fund	\$ 3,906.00	52438
4/30/2019	U.S Post Office	\$ 506.10	52439
4/30/2019	Verizon Wireless	\$ 429.95	52440
4/30/2019	2M Company	\$ 5.37	52441
4/5/2019	Payroll	\$ 52,808.71	
4/19/2019	Payroll	\$ 49,983.18	
	Total	\$ 282,866.47	